



HESSEQUA MUNICIPALITY

A CARING, SERVING AND GROWING HESSEQUA

The Hessequa Municipality requires the services of a suitable person in the following permanent vacancy:

Manager: Human Settlements - Riversdale
(Ref: G003) T14 – R558 408 to R724 838 gross salary per annum
A transport and cell phone allowance are additional benefits.

Requirements: Relevant tertiary degree (NQF 7) in Housing, Human Settlements, Town and Regional Planning, Public Administration, Development Studies, Project Management, Property Studies, Legal or Built Environment disciplines • Valid Code B driving license • Computer literate • Good management, human relations, interpersonal and communication skills • Able to communicate in two of the official languages of the Western Cape • Eight years' relevant experience required of which three years' must be at supervisory level.

Duties: Oversee the preparation of the Municipality's Integrated Human Settlement Strategy and Plan • Manage short and medium term planning of the housing delivery programme • Manage the allocation of housing opportunities • Personnel Management • Financial Management • Monitor and control informal settlements • Liaise with internal and external stakeholders • Conduct research and surveys • Compile reports • Coordinate and conduct education sessions • Handle enquiries • Perform administrative tasks.

The Hessequa Municipality is an equal opportunity employer and encourage persons with disabilities, as well as people from previous disadvantage groups to apply for vacancies.

Instructions to applicants:

Applicants must register on the e-recruitment website and submit their applications online.

(<https://munrec.collaboratoronline.com/SitePages/Home.aspx>)

Please note:

The Municipality is an equal opportunity employer and abides by the Employment Equity Act. Preference will be given to candidates who comply with the Employment Equity Targets, but this will not be the only criteria applied. All applications are subject to reference checking, verification of qualification and criminal checking. By applying for this position at the Municipality, you give consent for these checks. Applications received after the closing date or received without the application form and/or documentation/s required, will not be considered. Canvassing of any councillor and/or member of the Appointment Committee and/or any personnel member of the Municipality, will disqualify applicants. Only short-listed applicants will be contacted for interviews. Applicants can regard their applications as being unsuccessful if no feedback has been received within three (3) months from the closing date. Placement of candidates for work can be done in any area of Hessequa. This includes: Witsand, Slangrivier, Heidelberg, Riversdale, Still Bay, Albertinia and Gouritsmond. Applications within the Hessequa Municipal Area will receive preference. The Municipality respects the conditions of the Protection of Personal Information Act. By submitting your information and application, you confirm that the information you have provided is true, correct and up to date. Successful candidates will be expected to sign a contract of employment, disclosure of benefits and interests and a performance agreement. Candidates that arrive late for interviews will be disqualified. The Municipality reserves the right not to make an appointment.

Closing date: 30 October 2026

Contact Person: Ms Jonecia Jansen at 028 713 7965