

## Supply Chain Management Quarterly report for the period ending 30 September 2024

### 1. DEMAND MANAGEMENT

For the quarter ending 30 September 2024, there was an 7.38% deviation (29.94% previous quarter) from the approved procurement plan. Table 1 illustrates the percentage deviation from the procurement plan per directorate. It is noted that not all directorates performed within the required deviation rate of 10% and continued effort should be made to stay aligned with the procurement plan as agreed by each budget holder.

Table 1

|   | Directorate                                                  | % Deviation |
|---|--------------------------------------------------------------|-------------|
| 1 | Directorate Technical Services                               | 9.76%       |
| 2 | Directorate Planning; Development and Environmental Services | 0.00%       |
| 3 | Directorate Community Services                               | 11.11%      |
| 4 | Directorate Corporate Management                             | 0.00%       |
| 5 | Directorate Financial Services                               | 0.00%       |
|   | Total                                                        | 7.38%       |

### 2. ACQUISITION MANAGEMENT

#### 2.1 PROCUREMENT

For the quarter ending 30 September 2024, **812 (979 previous quarter)** requisitions were processed by the SCM unit to the value of **R 29,931,797.09 (R 28,352,798.56 previous quarter)**. Table 2 illustrates the number and value of requisitions per directorate as well as the percentage of total volume and value for the quarter ending 30 September 2024.

Table 2

| Department                     | Requisition Quantity | Requisition R value | % of total nr | % of total value |
|--------------------------------|----------------------|---------------------|---------------|------------------|
| Corporate Services             | 102.00               | 2,195,362.80        | 12.55         | 7.33             |
| OHS Resorts and Camps          | 1.00                 | 2,770.00            |               |                  |
| Streets, stormwater and parks  | 162.00               | 5,636,797.13        | 19.93         | 18.83            |
| Water, Sewerage and Sanitation | 152.00               | 6,060,749.23        | 18.70         | 20.25            |
| Community Services             | 103.00               | 3,671,821.85        | 12.67         | 12.27            |
| Human Resources                | 19.00                | 390,682.17          | 2.34          | 1.31             |
| Traffic                        | -                    | -                   | 0.00          | 0.00             |
| Office of the Mayor            | 5.00                 | 19,178.93           | 0.62          | 0.06             |
| Financial Services             | 44.00                | 4,911,379.93        | 5.41          | 16.41            |

|                                 |               |                      |            |            |
|---------------------------------|---------------|----------------------|------------|------------|
| Electrical Services             | 156.00        | 4,084,657.14         | 19.19      | 13.65      |
| Office of the Municipal Manager | 5.00          | 88,685.70            | 0.62       | 0.30       |
| Information Technology          | 9.00          | 2,069,450.40         | 1.11       | 6.91       |
| Planning and Development        | 55.00         | 800,261.81           | 6.77       | 2.67       |
| Corporate Services Library      | -             | -                    | 0.00       | 0.00       |
| Internal Audit                  | -             | -                    | 0.00       | 0.00       |
| <b>Total</b>                    | <b>813.00</b> | <b>29,931,797.09</b> | <b>100</b> | <b>100</b> |

## 2.2. FORMAL BIDDING

For the quarter ending 30 September 2024, ten (10) formal tenders were awarded to the value of **R 201 685 625.50**. During this period one (1) formal tender was cancelled. Also, during this period twenty (20) closed quotations were awarded to the value of **R 2 072 062.00**. Zero (0) contracts were amended with two (2) regulation 32 appointments were made, One (1) regulation 31 appointment was made to the value **R 501 900.00**. Table 3 indicates the tenders awarded and regulation 32 awards, closed quotations awarded, tenders extended, agreement expanded, and regulation 36 awards made by the BAC, and where the bidders are situated.

Table 3

| FORMAL TENDERS |                                                                                                                                                                                                                                                                                      |                                |                                   |       |      |       |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|-----------------------------------|-------|------|-------|
| NR             | TENDER                                                                                                                                                                                                                                                                               | AMOUNT<br>(EXCL. VAT)          | AMOUNT<br>EXTENDED<br>(EXCL. VAT) | LOCAL | EDEN | OTHER |
| 1              | HES-CORP 08/2324: LEASING OF A PORTION (15 468 SQ.M) OF ERF 162, WITSAND (KNOWN AS THE WITSAND WEST CARAVAN PARK) FOR A PERIOD OF NINE (9) YEARS AND ELEVEN (11) MONTHS WITH THE RENEWAL OPTION FOR A PERIOD OF NINE (9) YEARS AND ELEVEN (11) MONTHS<br><br>FACTORY SPACE (PTY) LTD | R123,026.10<br>(ANNUAL RENTAL) |                                   | X     |      |       |
| 2              | HES-COM 05/2324: THE SUPPLY AND DELIVERY OF VERTICAL WATER TANKS TO HESSEQUA MUNICIPALITY FOR A PERIOD OF THREE (3) YEARS<br><br>MEMOTEK TRADING CC                                                                                                                                  | R35,295.85                     |                                   |       |      | X     |
| 3              | HES-CORP 10/2324: PROVISION OF AUCTIONEERING SERVICES FOR A PERIOD OF THREE (3) YEARS<br><br>CLAREMART AUCTIONEERS (PTY) LTD                                                                                                                                                         | 4.25%                          |                                   |       |      | X     |

|   |                                                                                                                                                                                                                                                                                                                                                                    |                                |  |   |   |   |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|--|---|---|---|
| 4 | HES-CORP 11/2324: LEASING OF A PORTION (36 613 SQ.M) OF ERF 280, GOURITSMOND (KNOWN AS THE GOURITSMOND CARAVAN PARK) FOR A PERIOD OF NINE (9) YEARS AND ELEVEN (11) MONTHS WITH THE RENEWAL OPTION FOR A PERIOD OF NINE (9) YEARS AND ELEVEN (11) MONTHS<br><br>FACTORY SPACE (PTY) LTD                                                                            | R143,530.44<br>(ANNUAL RENTAL) |  | X |   |   |
| 5 | HES-TECH 12/2324: TENDER FOR THE DESIGNING, ENGINEERING, SUPPLY, DELIVERY, CONSTRUCTION, COMMISSIONING OF UP TO 10 MW SOLAR PV PLANT WITH 10 MWH BESS INCLUDING 5 YEARS PLANT OPERATION AND MAINTENANCE AT RIVERSDALE<br><br>VE RETICULATION AND CVW (JV)                                                                                                          | R201,075,600.56                |  |   | X |   |
| 6 | RFQ : CLEARING OF AN OVERGROWN PLOT IN HEIDELBERG UNDER TENDER HES-TECH 23/2223: THE APPOINTMENT OF A PANEL OF CONTRACTORS FOR A) THE PROVISION OF CLEANING SERVICES IN TOWNS AT ALL NINE WARDS IN THE HESSEQUA REGION, B) CLEARING SERVICES OF OVERGROWN ERVEN IN THE HESSEQUA REGION, C) DIGGING OF GRAVES FOR A PERIOD OF THREE (3) YEARS<br>ALL ROUND SERVICES | R10,372.50                     |  |   |   | X |
| 7 | HES-GEN 01/2324: THE PROVISION OF A PERFORMANCE INFORMATION MANAGEMENT SYSTEM FOR A PERIOD OF THREE (3) YEARS<br><br>IGNITE ADVISORY SERVICES (PTY) LTD                                                                                                                                                                                                            | VARIOUS                        |  |   |   | X |
| 8 | RFQ 4: HIRING OF EXCAVATOR IN RIVERSDALE: UNDER TENDER HES-TECH 08/2324: THE APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE HIRING OF EARTH MOVING EQUIPMENT / CONSTRUCTION VEHICLES FOR A PERIOD OF THREE (3) YEARS<br><br>MEYER BETON                                                                                                                       | R 29 800.00                    |  | X |   |   |

|    |                                                                                                                                                                                                                                                                                                        |                         |  |  |   |  |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|--|--|---|--|
| 9  | RFQ: APPOINTMENT OF A CONSULTANT FOR AN ENVIRONMENTAL IMPACT ASSESSMENT FOR A PROPOSED WATER SCHEME IN STILL BAY: UNDER TENDER HES-TECH 22/2223: THE APPOINTMENT OF A PANEL OF CIVIL CONTRACTORS FOR A PERIOD OF 36 MONTHS (AS AND WHEN REQUIRED)<br><br>COBUS LOUW PROFESSIONAL ENGINEERS             | R 210 000.00            |  |  | X |  |
| 10 | UNDER TENDER HES-TECH 08/2324: THE APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE HIRING OF EARTH MOVING EQUIPMENT / CONSTRUCTION VEHICLES FOR A PERIOD OF THREE (3) YEARS: RFQ 6: HIRING OF EXCAVATOR AND BULLDOZER IN GOURITSMOND<br><br>WILLVEST TWENTY THREE (PTY) LTD T/A URHWEBO E-TRANSAND | R58 000.00              |  |  | X |  |
|    | <b>TOTAL</b>                                                                                                                                                                                                                                                                                           | <b>R 201 685 625.50</b> |  |  |   |  |

**CLOSED QUOTATION APPOINTMENTS**

| NR | CLOSED QUOTATION DESCRIPTION                                                                                              | AMOUNT (EXCL. VAT) | AMOUNT EXTENDED (EXCL. VAT) | LOCAL | EDEN | OTHER |
|----|---------------------------------------------------------------------------------------------------------------------------|--------------------|-----------------------------|-------|------|-------|
| 1  | THE SUPPLY AND DELIVERY OF CONCRETE SLABS – 86319<br>SHOVEL BRICKS AND CONCRETE (PTY) LTD                                 | R86,909.77         |                             | X     |      |       |
| 2  | THE SUPPLY OF BITUMEN PRODUCTS TO HESSEQUA MUNICIPALITY – 86487<br>MANNEL CONSULTING CC                                   | R226,250.00        |                             |       |      | X     |
| 3  | THE SUPPLY AND DELIVERY OF 2 TON SKIPS TO HESSEQUA MUNICIPALITY – 86415<br>MEMOTEK TRADING CC                             | R67,408.00         |                             |       |      | X     |
| 4  | THE SUPPLY AND DELIVERY OF ONE (1) FRANKING MACHINE TO HESSEQUA MUNICIPALITY – 86405<br>HASLER BUSINESS SYSTEMS (PTY) LTD | R45,300.00         |                             |       |      | X     |
| 5  | THE SUPPLY AND DELIVERY OF WHEEL CHOCKS TO HESSEQUA MUNICIPALITY – 86378<br>MEMOTEK TRADING CC                            | R40,937.70         |                             |       |      | X     |
| 6  | THE SUPPLY AND DELIVERY OF ONE SECOND-HAND CARAVAN TO HESSEQUA MUNICIPALITY – 86574                                       | R60,000.00         |                             |       |      | X     |

|    |                                                                                                                                                                                      |             |  |   |   |   |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|--|---|---|---|
|    | NEOTERIC TRADING SERVICE                                                                                                                                                             |             |  |   |   |   |
| 7  | THE SUPPLY AND DELIVERY OF WATER METERS TO HESSEQUA MUNICIPALITY – 86695<br>PPD ENGINEERING AND HARDWARE SUPPLIES CC                                                                 | R139,680.00 |  |   |   | X |
| 8  | THE SUPPLY AND DELIVERY OF SELF-PROPELLED LAWN MOWERS, POLE PRUNES AND CHAIN SAWS TO HESSEQUA MUNICIPALITY – 86701<br>THE CUT AND MOW SPECIALIST T/A GEORGE LAWNMOWERS AND CHAINSAWS | R106,744.22 |  |   | X |   |
| 9  | THE SUPPLY AND DELIVERY OF WATER FITTINGS TO HESSEQUA MUNICIPALITY – 86671<br>NOLADA 8 (PTY) LTD                                                                                     | R211,492.11 |  |   |   | X |
| 10 | THE SUPPLY AND DELIVERY OF ELECTRICAL ITEMS – 86694<br>ZONART LABOUR DISTRIBUTION (PTY) LTD                                                                                          | R197,667.51 |  |   |   | X |
| 11 | THE SUPPLY AND DELIVERY OF MATERIALS FOR CARAVAN PARKS IN STILL BAY AND JONGENSFONTEIN – 86777<br>STEYNS MICA BUILD                                                                  | R158,641.78 |  | X |   |   |
| 12 | THE SUPPLY AND DELIVERY OF BRUSH CUTTERS TO HESSEQUA MUNICIPALITY – 86738<br>GEORGE LAWNMOWERS & CHAINSAWS                                                                           | R86,563.83  |  |   | X |   |
| 13 | THE PROCURMENT OF A PUBLIC ANNOUNCEMENT SYSTEM, SIREN AND LIGHT SYSTEM FOR TRAFFIC VEHICLES – 86665<br>MPI EMERGENCY SOLUTIONS                                                       | R36,168.14  |  |   |   | X |
| 14 | THE APPOINTMENT OF A SERVICE PROVIDER TO CONDUCT SURVEYOR SERVICES IN THE HESSEQUA MUNICIPAL AREA - PROJECT 1 – 86888<br>MBOLEKWA N GEOMATICS (PTY) LTD                              | R46,750.00  |  |   |   | X |
| 15 | THE APPOINTMENT OF A SERVICE PROVIDER TO CONDUCT SURVEYOR SERVICES IN THE HESSEQUA MUNICIPAL AREA -PROJECT 2 – 87277<br>PA LA COCK OPMETERS                                          | R55,500.00  |  | X |   |   |
| 16 | THE APPOINTMENT OF A SERVICE PROVIDER TO CONDUCT SURVEYOR SERVICES IN THE HESSEQUA MUNICIPAL AREA - PROJECT 3 – 87276<br>ALFREDSON PROJECTS (PTY) LTD                                | R50,000.00  |  |   |   | X |
| 17 | THE SUPPLY AND DELIVERY OF METER READER DEVICES TO HESSEQUA MUNICIPALITY – 87032<br>CONSOLIDATED AFRICAN TECHNOLOGIES (PTY) LTD                                                      | R33,057.90  |  |   |   | X |
| 18 | Closed Quotation: 86435: The Supply and delivery of laboratory equipment to Hessequa Municipality<br>NATIONAL CALIBRATORS AND TESTERS                                                | R89,718.00  |  |   | X |   |

|    |                                                                                                                                                                                                                                                                                     |                       |  |  |  |   |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|--|--|--|---|
| 19 | Closed Quotation:86416: THE APPOINTMENT OF A MARKETING SERVICE PROVIDER WHO WILL ASSIST THE TOURISM SECTION WITH THE DESIGNING, PRINTING AND SUPPLYING OF PROMOTION ITEMS, ORGANISING THE BRAND RE-LAUNCH AND FACILITING MARKETING INITIATIVES<br>RIAAN JORDAAN MARKETING (PTY) LTD | R246,823.39           |  |  |  | X |
| 20 | Closed Quotation: 86509: THE HIRING OF ONE SUPER SUCKER TO HESSEQUA MUNICIPALITY – HEIDELBERG<br>JUNO CORP (PTY) LTD                                                                                                                                                                | R86,450.00            |  |  |  | X |
|    | <b>TOTAL</b>                                                                                                                                                                                                                                                                        | <b>R 2 072 062.00</b> |  |  |  |   |

#### TENDERS/ AGREEMENTS EXTENDED

| NR | TENDER      | ORIGINAL AMOUNT<br>(EXCL. VAT) | AMOUNT<br>EXTENDED<br>(EXCL. VAT) | LOCAL | EDEN | OTHER |
|----|-------------|--------------------------------|-----------------------------------|-------|------|-------|
|    | <b>NONE</b> |                                |                                   |       |      |       |

#### APPOINTMENTS BASED ON TRANSVERSAL CONTRACTS OR SCM REGULATION 32

|   |                                                                                                                                                                                                  |         |  |  |  |  |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--|--|--|--|
| 1 | TRANSVERSAL CONTRACT: RT 46-2020/APPOINTMENT OF CONTRACTORS FOR THE PROVISION OF VEHICLE FLEET MANAGEMENT SERVICES TO THE STATE: PERIOD 01-04-2021 - 31-03-2026<br><br>FIRST NATIONAL BANK FLEET | VARIOUS |  |  |  |  |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--|--|--|--|

#### REGULATION 31 APPOINTMENTS

|   |                                                              |                 |              |  |  |   |  |
|---|--------------------------------------------------------------|-----------------|--------------|--|--|---|--|
| 1 | 86655 - RFB740 – PROCUREMENT OF VARIOUS LAPTOPS AND DESKTOPS | JUVINON SYSTEMS | R 436 435.82 |  |  | X |  |
|   |                                                              |                 |              |  |  |   |  |

#### UNSOLICITED PROPOSAL

|  |              |            |  |  |  |  |
|--|--------------|------------|--|--|--|--|
|  | NONE         |            |  |  |  |  |
|  | <b>TOTAL</b> | <b>N/A</b> |  |  |  |  |

#### REGULATION 36 APPOINTMENTS BY BAC

| NR | DEVIATION DESCRIPTION | ORIGINAL AMOUNT<br>(EXCL. VAT) | AMOUNT<br>EXTENDED<br>(EXCL. VAT) | LOCAL | EDEN | OTHER |
|----|-----------------------|--------------------------------|-----------------------------------|-------|------|-------|
|----|-----------------------|--------------------------------|-----------------------------------|-------|------|-------|

|    |                                                                                                                                          |                       |  |   |   |   |
|----|------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|--|---|---|---|
| 1  | 87149 - REPAIR CCC 15205 CASE TLB<br>SLANGRIVIER<br>SENTRAAL-SUID KOÖPERASIE BEPERK                                                      | R91,537.99            |  | X |   |   |
| 2  | 87139 - REPAIR TO CCC 17250 ISUZU<br>KB250 RIVERSDAL<br><br>HAH MOTORS BK                                                                | R114,974.34           |  | X |   |   |
| 3  | 87128 - REPAIR CCC 12336 ISUZU<br>SUCTION TANKER RIVERSDAL<br>GEORGE MECHANICAL AND GLASS CC                                             | R32,647.98            |  |   | X |   |
| 4  | 86875 - MAINTENANCE AND INSTALLATION<br>OF PUMPS, MIXERS AND ELECTRICAL<br>MOTORS - DEVIATION<br>COASTAL ARMATURE WINDERS                | N/A                   |  |   | X |   |
| 5  | 86171 - DEVIATION: APPOINTMENT OF<br>CARS: SLA<br>COMMUNITY ANIMAL RESCUE SOCIETY                                                        | N/A                   |  | X |   |   |
| 6  | 86992 - HERSTEL VAN GEELHOULTAAN<br>RIOOL PS – AUG<br>COASTAL ARMATURE WINDERS                                                           | R41,970.00            |  |   | X |   |
| 7  | 86639 - HERSTEL VAN JONGENSFONTEIN<br>RIOOL POMPSTASIE POMP REPAIR OF<br>MONO PUMP SET - JUL<br>VIKING PONY AFRICA PUMPS PTY LTD         | R152,636.95           |  |   |   | X |
| 8  | 86635 - HEIDELBERG-REPAIR OF MIXER,<br>MOTOR, SHAFT AND PADDELS FOR<br>W.W.T.W.<br>VIKING PONY AFRICA PUMPS PTY LTD                      | R130,930.00           |  |   |   | X |
| 9  | BUSINESS ENGINEERING -<br>COLLABORATOR SUPPORT<br>BUSINESS ENGINEERING                                                                   | R 391 313.98          |  |   |   | X |
| 10 | ADVISORY COSTS FOR 2024/2025<br>BUSINESS CONNEXION (PTY)LTD                                                                              | R521 740.00           |  |   |   | X |
| 11 | ASSET TRACKING AND MANAGEMENT<br>SOLUTION SYSTEM (1 MONTH) COLLAB<br>1888882<br>VODACOM                                                  | R272 619.00           |  |   |   | X |
| 12 | MAINTENANCE AND INSTALLATION OF<br>PUMPS, MIXERS AND ELECTRICAL<br>MOTORS (COLLAB2014810)<br>COASTAL ARMATURE WINDERS AND<br>SUPPLIES CC | VARIOUS               |  |   | X |   |
| 13 | HERSTEL VAN JONGENSFONTEIN RIOOL<br>POMPSTASIE POMP REPAIR OF MONO<br>PUMP SET<br>VIKING PONY AFRICA PUMPS PTY LTD                       | R152 636.95           |  |   |   | X |
|    | <b>TOTAL</b>                                                                                                                             | <b>R 1 903 007.00</b> |  |   |   |   |

|  |                                   |                                                                                                                                                                                          |                           |              |             |              |
|--|-----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|--------------|-------------|--------------|
|  |                                   |                                                                                                                                                                                          |                           |              |             |              |
|  | <b>SERVICE LEVEL AGREEMENTS</b>   |                                                                                                                                                                                          |                           |              |             |              |
|  | <b>SERVICE PROVIDER</b>           |                                                                                                                                                                                          | <b>AMOUNT (EXCL. VAT)</b> | <b>LOCAL</b> | <b>EDEN</b> | <b>OTHER</b> |
|  | CAB HOLDINGS PTY LTD              | PRINTING AND DISTRIBUTION OF MONTHLY MUNICIPAL SERVICE ACCOUNTS AND NEWSLETTERS FOR A PERIOD OF THREE (3) YEARS                                                                          | R 2 097 961.98            |              |             | X            |
|  | PIENAAR BROTHERS (PTY) LTD        | SUPPLY AND DELIVERY OF PROTECTIVE CLOTHING AND EQUIPMENT FOR HESSEQUA MUNICIPALITY FOR A PERIOD OF THREE (3) YEARS                                                                       | R 5 832 565.00            |              | X           |              |
|  | EDEN FM                           | REDIO COMMUNICATION SERVICES FOR THE PERIOD OF THREE (3) YEARS                                                                                                                           | R 316 60.16               |              | X           |              |
|  | IGNITE ADVISORY SERVICES          | THE PROVISION OF A PERFORMANCE INFORMATION MANAGEMENT SYSTEM FOR A PERIOD OF THREE (3) YEARS                                                                                             | R 2 244 895.62            |              |             | X            |
|  | VE RETICULATION - CVW (JV)        | THE DESIGNING, ENGINEERING, SUPPLY, DELIVERY, CONSTRUCTION, COMMISSIONING OF UP TO 10 MW SOLAR PV PLANT WITH 10 MWH BESS AT RIVERSDALE INCLUDING 5 YEARS PLANT OPERATION AND MAINTENANCE | R 201 075 600,56          |              | X           |              |
|  | RIAAN JORDAAN MARKETING (PTY) LTD | APPOINTMENT OF A SERVICE PROVIDER TO HOST AND MAINTAIN THE HESSEQUA                                                                                                                      | R 210 366.20              |              |             | X            |

|  |                                        |                                                                                                                                                                                                                       |                                          |   |  |   |
|--|----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|---|--|---|
|  |                                        | TOURISM WEBSITE FOR A PERIOD OF 3 YEARS                                                                                                                                                                               |                                          |   |  |   |
|  | COMMUNITY ANIMAL RESCUE SOCIETY (CARS) | THE RESCUE, REHABILITATION AND RE-HOME OF ANIMALS IN DISTRESS, THE IMPROVEMENT OF THE LIVING STANDARDS AND QUALITY OF LIFE OF ANIMALS IN DISADVANTAGED AREAS WHERE THERE ARE NO VETERINARY SERVICES AVAILABLE         | VARIOUS                                  | X |  |   |
|  | CLAREMART AUCTIONEERING SERVICES       | PROVISIONING OF AUCTIONERING SERVICES FOR A PERIOD OF THREE YEARS                                                                                                                                                     | 5% MOVABLE ASSETS; 3.5% IMMOVABLE ASSETS |   |  | X |
|  | MEYERS BETON                           | THE APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE PROCUREMENT OF ROAD CONSTRUCTION EQUIPMENT / CONSTRUCTION VEHICLES AND MATERIALS FOR ROAD CONSTRUCTION FOR A PERIOD OF THREE (3) YEARS (IF AND WHEN REQUIRED) | VARIOUS                                  | X |  |   |
|  | WAFUMANA PROJECTS                      | THE APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE PROCUREMENT OF ROAD CONSTRUCTION EQUIPMENT / CONSTRUCTION VEHICLES AND MATERIALS FOR ROAD CONSTRUCTION                                                        | VARIOUS                                  | X |  |   |

|  |                               |                                                                                                                                                                                                                       |                         |              |             |              |
|--|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|--------------|-------------|--------------|
|  |                               | FOR A PERIOD OF THREE (3) YEARS (IF AND WHEN REQUIRED)                                                                                                                                                                |                         |              |             |              |
|  | AMILA INVESTMENTS (PTY) LTD   | THE APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE PROCUREMENT OF ROAD CONSTRUCTION EQUIPMENT / CONSTRUCTION VEHICLES AND MATERIALS FOR ROAD CONSTRUCTION FOR A PERIOD OF THREE (3) YEARS (IF AND WHEN REQUIRED) | VARIOUS                 |              |             | X            |
|  | FIRST NATIONAL BANK (FNB)     | APPOINTMENT OF CONTRACTORS FOR THE PROVISIONING OF VEHICLE FLEET MANAGEMENT SERVICES                                                                                                                                  | VARIOUS                 |              |             | X            |
|  | <b>TOTAL</b>                  |                                                                                                                                                                                                                       | <b>VARIOUS</b>          |              |             |              |
|  | <b>CONTRACT/S TRANSFERRED</b> |                                                                                                                                                                                                                       |                         |              |             |              |
|  | <b>TENDER/CONTRACT</b>        |                                                                                                                                                                                                                       | <b>SERVICE PROVIDER</b> | <b>LOCAL</b> | <b>EDEN</b> | <b>OTHER</b> |
|  | NONE                          |                                                                                                                                                                                                                       |                         |              |             |              |

\* Tender value can only be determined at the end of the period

It should also be noted that during the period under review zero (0) objections and two (2) appeals were lodged against Hessequa Municipality.

| Tender No.         | Received From       | Date Received | Date Completed | Outcome   |
|--------------------|---------------------|---------------|----------------|-----------|
| <b>JULY 2024</b>   |                     |               |                |           |
| None               |                     |               |                |           |
| <b>AUGUST 2024</b> |                     |               |                |           |
| HES-CORP 10/2324   | CUSTOMIZED AUCTIONS | 23/8/2024     | 5/9/2024       | DISMISSED |

|                       |                          |           |          |           |
|-----------------------|--------------------------|-----------|----------|-----------|
| HES-CORP<br>11/2324   | DIBIKI HOLIDAY<br>RESORT | 28/8/2024 | 6/9/2024 | DISMISSED |
| <b>SEPTEMBER 2024</b> |                          |           |          |           |
| None                  |                          |           |          |           |
|                       |                          |           |          |           |

## **VALIDITY EXTENTIONS**

### **July 2024**

No tender's validity periods were extended.

### **AUGUST 2024:**

The validity of tender HES-CORP 09/2324 were extended.

### **SEPTEMBER 2024:**

No tender's validity periods were extended.

All other tenders were awarded within their validity period. All tenders indicated in table 2 was awarded by following the official procurement system, in other words by means of the Bid Committee System.

## **2.4 DEVIATIONS FROM THE OFFICIAL PROCUREMENT PROCESS**

For the quarter ending 30 September 2024 a total of **37 (66** the previous quarter) requests for deviation were processed to the value of **R 2,397,965.71** (previous quarter; **R 1,378,893.86**). This amounts to a 44% decrease in volume and a 74% increase in value. Table 4 illustrates the number and value of deviations per threshold.

Table 4

| ITEM                        | NUMBER OF DEVIATIONS | VALUE OF DEVIATION  |
|-----------------------------|----------------------|---------------------|
| <b>&lt; R 2000</b>          |                      |                     |
| Sole Suppliers              | <b>0</b>             | <b>R 0.00</b>       |
| Emergency                   | <b>0</b>             | <b>R 0.00</b>       |
| Exceptional Circumstances   | <b>5</b>             | <b>R 4,688.00</b>   |
| <b>R 2000 - R 30 000</b>    |                      |                     |
| Sole Suppliers              | <b>1</b>             | <b>R 6,154.80</b>   |
| Emergency                   | <b>0</b>             | <b>R 0.00</b>       |
| Exceptional Circumstances   | <b>20</b>            | <b>R 150,728.11</b> |
| <b>R 30 000 - R 200 000</b> |                      |                     |
| Sole Suppliers              | <b>0</b>             | <b>R 0.00</b>       |
| Emergency                   | <b>0</b>             | <b>R 0.00</b>       |

|                           |    |                |
|---------------------------|----|----------------|
| Exceptional Circumstances | 8  | R 872,870.87   |
| >R 200 000                |    |                |
| Sole Suppliers            | 0  | R 0.00         |
| Emergency                 | 0  | R 0.00         |
| Exceptional Circumstances | 3  | R 1,363,523.93 |
| TOTAL DEVIATIONS          | 37 | R 2,397,965.71 |

### 3. SUPPLIER DATABASE

The supplier database of Hessequa Municipality currently consists of 3105 suppliers as of 30 September 2024. None of the categories have less than 3 suppliers registered.

It should also be noted that this is not a reflection of suppliers currently registered on the Central Supplier Database (CSD), it reflects those suppliers copied onto the Hessequa Municipal Supplier Database from the CSD.

The number of active local suppliers registered on the municipal database is a going concern. The matter was investigated by the SCM unit to determine the reason. It was established that the local suppliers which were rendered non-compliant on CSD, is due to their tax matters not being in order or suppliers not updating the listed commodities.

Herewith a summary of the current service providers listed on the Hessequa Municipal database for the quarter ending 30 September 2024.

#### TOTAL REGISTERED SUPPLIERS FOR HESSEQUA MUNICIPALITY



### 1. LOGISTICS MANAGEMENT

Controls for the handling of inventory are in place, and effectively controlled.

## 2. DISPOSAL MANAGEMENT

We are currently implementing a system of self-verification combined with spotchecks which the Asset management and Insurance section manages. This process has been progressing well since its inception in June 2020.

## 3. RISK, PERFORMANCE AND CONTRACT MANAGEMENT

Risk management will always be an ongoing concern in any entity considering the ongoing change in business, public and economic climates. We are continuously developing business processes and operating procedures with the aim of continuous improvement in our SCM processes. The support from management is, however, essential to manage any risk within an organisation.

Regarding contract management, a monthly report on the performance of contractors is submitted to the Executive Mayoral Committee as per Section 116 of the MFMA. Overall the performance of the contractors was good with an exception of a few service providers and/or contractors. Those contractors for which improvement are required, are actively monitored to ensure the mitigation of possible risk to the organisation.

It is however important to highlight some concerns of contract management within the organisation in that of updating and monitoring of the contract file on the Collaborator system which may add value especially considering the safeguarding of information and supplier performance and dispute resolution.

Herewith a summary representation of all actively monitored contracts for the period under review which meet the criteria of more than R300 000 and/or longer than one (1) year.

|    | Description                                                                                     | Quantity |
|----|-------------------------------------------------------------------------------------------------|----------|
| 1  | Number of contracts registered and actively monitored, as per SLA register                      | 190      |
| 2  | Number of new contracts for the period under review                                             | 12       |
| 3  | Number of contracts extended for period under review                                            | 0        |
| 4  | Number of contracts cancelled or terminated for period under review                             | 0        |
| 5  | Number of contracts in dispute and/or arbitration for period under review                       | 0        |
| 6  | Number of contracts that expires or terminates within the next 6 months for period under review | 7        |
| 7  | Regulation 32 and Transversal Appointments for the period under review                          | 5        |
| 8  | Service Delivery agreements                                                                     | 3        |
| 9  | Contracts having a budgetary implication longer than three years                                | 6        |
| 10 | Public Private Partnership                                                                      | 0        |
| 11 | Contracts transferred                                                                           | 0        |

## **RECOMMENDATIONS AND CONCLUSION**

From my perspective, it should be noted that the SCM implementation is going well.