

# HESSEQUA

Munisipaliteit / Municipality



## **SMME KICK-START FUNDING APPLICATION FORM**

## SMME KICK-START FUNDING APPLICATION

### Application instructions

1. This form must be fully completed and where necessary supporting documents be attached.
2. Ensure that the Application Checklist is completed/ marked for supporting documents.
3. Ensure that the Declaration in Section D is signed.

### A. PERSONAL DETAILS

Full Names		Surname	
Position in Business		ID Number	
Gender		Race	
Disability		Age	
Telephone		Cell phone	
Email address		Residential Address	

## B. BUSINESS DETAILS

<b>Registered Name</b>		<b>Registration Number</b>	
<b>Type of Business</b> <small>(Closed Corporation, Private Company, Sole Proprietor, Cooperative)</small>			
<b>Physical Address</b>			
<b>Postal Address</b>			
<b>Town,</b>			
<b>Industry Sector</b>			
<b>SARS Registration / Tax Number</b>			
<b>How long is the Business operating?</b> <small>(Mark with X)</small>	<b>Start-Up</b> 0 – 2 years	<b>Growth seeking</b> 2 years and above	
<b>Number of Employees</b>			
<b>Total Turnover per annum</b>	R.....		
<b>Banking Details</b>	Bank:.....  Account Number.....  Type of Account:.....		



**D. Declaration**

I ..... hereby declare that the information I have provided for this SMME Kick-start Funding Application concerning me and my business, that it is true, and I give consent that my details be presented to Council and any other interested/ affected party for this application.

I commit to make myself available and fully participate in the SMME Development Programme as part of my Funding Agreement and that I will give full cooperation to Hessequa Municipality and any agent appointed by it as part of this programme.

I fully understand that Hessequa Municipality is under no obligation to approve my application and will not be liable for any cost I have incurred in the process of this application.

Applicant’s Signature: .....

Date: .....

\*\*\*\*POPIA

**DISCLAIMER**

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POPIA DISCLAIMER: Hessequa Municipality complies with the Protection of Personal Information Act, Act 4 of 2013 (POPIA) and has adopted a privacy policy to this effect. Data Subjects who submit their personal information to the municipality’s Responsible Parties or Processors confirm that they have read and understand the municipality’s POPIA Policy. Such Data Subjects agree that their personal information may be recorded and processed by the municipality in executing its day-to-day activities. Data Subjects submitting personal information confirm that they are aware of their rights, such as the right to request that their personal information be amended or removed from the municipality’s records at any time.

## E. SUPPORTING DOCUMENTS

Ensure that ALL necessary supporting documents are attached. Use the table below in ensuring that you have the correct required documents.

Note that certified documents must not be older than 3 months.

APPLICATION CHECKLIST	Please mark with X if documents are attached
Completed the application in full	
Attached certified copy of ID or IDs of Company Directors	
Attached proof of residence	
Attached Business registration certificate	
Attached proof of SARS Tax application or SARS Tax Certificate	
Attached proof of Banking	
Attached Business Profile/ Plan	
Attached Recent Financial/ Bank Statement of the Business	

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