



HESSEQUA MUNICIPALITY

VACANCY

The Hessequa Municipality requires the services of a suitable person in the following vacancy:

General Worker: Library Services: Duivenhoks – Heidelberg
(Ref: K117) T3 - R23 341.92 to R27 555.24 gross salary per annum (9 hours per week)
Contract: Three year fixed term appointment

Requirements: Grade 9 (Must be able to read and write) • Hardworking • Fit and healthy • Able to work in harsh weather conditions • Three months' experience in a similar position, will serve as recommendation.

Duties: Clean furniture and windows • Vacuum carpets • Sweep porches and sidewalks • Empty refuse bins • Keep library and kitchen clean and tidy • Replace detergents • Irrigate garden and indoor plants.

Instructions to applicants:

A Municipal application form must be submitted electronically to applications@hessequa.gov.za. This is the only e-mail address that will accept applications. Applications submitted electronically cannot exceed 4MB. Application forms can also be hand delivered at any Hessequa Municipal Office or posted to Human Resources, PO Box 29, Riversdale, 6670. Only applicants who meet the minimum requirements as advertised will be considered. Application forms must be completed in full. a Curriculum Vitae can be attached. Copies of qualifications claimed must accompany the application. Enquiries must be addressed to the contact person listed in the advert. No applications received after the closing date will be considered. Shortlisted applicants will be required to undergo a practical assessment. Applicants who are not contacted by the Municipality within 30 days after the closing date must consider their application unsuccessful. The employer reserves the right not to make an appointment.

Closing date: 4 September 2020

Contact Person: Ms J Jansen at 028 713 7965