

CFO REPORT: AWARDS MADE LESS THAN R30 000 AS SUB-DELEGATED TO THE HEAD: SCM AS REQUIRED BY REGULATION 5 FOR NOVEMBER 2017

Ref. number:

Report date: 03 December 2017

Report by: A Carelse

PURPOSE OF REPORT

To inform the Chief financial Officer of all awards made by the Manager: Supply Chain Management, Assets and Insurance to the value of R30 000 in terms of the powers and duties subdelegated by the CFO.

BACKGROUND AND DISCUSSION

A report has been compiled which lists all the awards made by the Manager: SCM to the value of R30 000 as subdelegated by the CFO as required by Regulation 5 (3) and (4) of the SCM regulations of 2005.

Please find attached the report for November 2017.

RECOMMENDATION

1. That the Chief Financial Officer take note of the awards made to the value of R30 000 by the Manager: Supply Chain Management, Assets and Insurance

COMMENT: CHIEF FINANCIAL OFFICER

H.J. VILJOEN
CHIEF FINANCIAL OFFICER

03 DECEMBER 2017

DATE

APPENDIX

Yes

REQUISITIONS & PURCHASE ORDERS PER DEPARTMENT

Order Date From:

2017-11-01

Order Date To:

2017-11-30

Requisition Date	Req Nr	Requisition Name	Purchase Order Nr	Order Date	Supplier Price	Supplier Name	SMME Status
Water, Sewerage and Sanitation							
2017-10-09	57125	WATER WORKS	1009979	2017-11-07	28 152.30	TRIPONZA TRADING 290	Micro
2017-09-19	56871	BOLT & NUTS	1010021	2017-11-13	850.00	H C SNYMAN BOUMATERIALE	Small
2017-08-23	56442	56442 - material vir herstelwerk aan toilets	1009389	2017-11-29	4 575.00	H C SNYMAN BOUMATERIALE	Small
2017-10-18	57286	57286 - AANKOOP VAN DAGBOEKE	1010143	2017-11-27	3 145.00	EMWI HANDELAARS BK	Micro
2017-10-18	57276	Contactoor (O/Grove)	1010079	2017-11-16	9 052.63	DANIEL FARNHAM	Small
2017-08-25	56495	56495 - gloves	1010001	2017-11-09	1 110.93	PIENAAR BROS (PTY)LTD	Micro
2017-08-10	56174	56174 - veiligheids skoene en golf shirts - water & riool	100	2017-11-07	14 525.34	PIENAAR BROS (PTY)LTD	Micro
2017-10-18	57278	57278 - SAFETY GOGGLES	1009913	2017-11-02	440.48	PIENAAR BROS (PTY)LTD	Micro
2017-10-06	57098	57098 - TOILETPAPIER.	1009966	2017-11-09	1 667.25	MARGOT SWISS INTERNATIONAL PTY LTD	Micro
2017-10-06	57099	57099 - aankoop van handskoene en maskers	1009928	2017-11-03	2 655.92	MJ VAN DER HEEVER	Very Small
2017-10-09	57131	WATER WORKS	1010114	2017-11-22	24 012.56	GEORGE INDUSTRIAL SUPPLIES	Micro
2017-10-17	57268	57268 - voertuig olie - S001	1010009	2017-11-09	7 505.20	S W D PETROLEUM CC	Very Small
2017-09-29	57026	57026 - MATERIAAL.	1009782	2017-11-09	20 818.91	SENTRAAL-SUID KOöPERASIE BEPERK	Micro
2017-08-29	56517	RUBBER INSERTION 3.2MM/METER(HANDEL)	1010080	2017-11-16	420.00	SENTRAAL-SUID KOöPERASIE BEPERK	Micro
2017-09-15	56830	56830 - MATERIAAL.	1009905	2017-11-03	13 879.27	SENTRAAL-SUID KOöPERASIE BEPERK	Micro
2017-09-05	56636	aankoop van waterfittings	1009563	2017-11-29	9 226.64	SENTRAAL-SUID KOöPERASIE BEPERK	Micro
2017-11-08	57601	57601 - MATERIAAL VIR LEIWATER.	1010202	2017-11-30	875.02	SENTRAAL-SUID KOöPERASIE BEPERK	Micro
2017-09-21	56909	56909 - aankoop van vullisdromme	1009955	2017-11-15	2 439.60	PENINSULA DRUMS	Micro
2017-09-08	56711	56711 - MATERIAAL.	1009727	2017-11-16	5 973.60	DPI TRADING	Micro
2017-10-10	57142	WATER AND SANITATION INVENTORY	1009980	2017-11-07	27 103.79	DPI TRADING	Micro
2017-11-08	57602	57602 - CHEMIKALIEE VIR HEIDELBERG SWEMBAD.	1010117	2017-11-22	10 017.75	METSI CHEM IKAPA(PTY) LTD	Small
					188 447.19	Total Per Department	21

Electrical Services							
2017-10-17	57271	57271 - MATERIAAL TYDENS NOODGEVAL.	1010037	2017-11-13	4 047.00	CIVIL CORP	Micro
2017-10-24	57382	57382 - ADDISIONELE KOSTE CCC 2172 RD 0335	1009954	2017-11-07	3 876.00	JIMMY'S BODY WORKS TRUST	Micro
2017-10-23	57342	57342 - ENERGY SAVER ES 45W EUROLUX	1010212	2017-11-30	8 220.77	PLUMSTEAD ELECTRICAL WHOLESALERS	Micro
2017-10-23	57336	57336 - Message Forwarding CCC 17334	1009967	2017-11-07	35.23	CTRACK FLEET MANAGEMENT SOLUTIONS(PTY)LTD(DIGICOR)	Very Small
2017-10-23	57331	57331 - Airtime Billing CCC 17253	1009917	2017-11-03	514.64	CTRACK FLEET MANAGEMENT SOLUTIONS(PTY)LTD(DIGICOR)	Very Small
2017-09-01	56592	56592 - AANKOOP VAN CANOPY SHOCKS VIR CCC7102	1009908	2017-11-03	600.21	I LOUW	Very Small
2017-11-09	57634	57634 - GEREEDSKAP	1010188	2017-11-29	4 746.00	H C SNYMAN BOUMATERIALE	Small
2017-08-31	56568	56568 - Aankoop van Grassnyer	1010007	2017-11-09	25 068.60	THE CUT AND MOW SPECIALIST EDMS BPK	Micro
2017-08-08	56167	56167 - husquvarna grasmasjien	1009509	2017-11-16	7 878.77	THE CUT AND MOW SPECIALIST EDMS BPK	Micro
2017-08-08	56161	56161 - Aankoop van Pole Pruner Saag	1010005	2017-11-09	8 895.00	THE CUT AND MOW SPECIALIST EDMS BPK	Micro
2017-10-06	57113	57113 - aankoop van plugs and sprockets	1010039	2017-11-13	1 566.98	THE CUT AND MOW SPECIALIST EDMS BPK	Micro
2017-09-06	56660	Ratchet Set	1009890	2017-11-02	4 300.08	ARB ELECTRICAL WHOLESALERS PTY LTD	Very Small
2017-09-13	56770	BATTERY BOORGAT GENERATOR AFWYKING	1010195	2017-11-28	1 908.00	HI WAY BANDE	Micro
2017-10-11	57166	57166 - HERSTEL VAN PAPBAND OP CCC 9878, TYDENS PADBREEK.	1009941	2017-11-07	975.00	HI WAY BANDE	Micro
2017-10-27	57411	Herstel van papwiel op Voertuig CCC11217	1010032	2017-11-13	250.00	HI WAY BANDE	Micro
2017-10-27	57413	57413 - HERSTEL VAN PAPBAND OP CES 1301, TYDENS PADBREEK.	1009989	2017-11-09	1 635.80	HI WAY BANDE	Micro
2017-10-31	57472	57472 - HERSTEL VAN PAPBAND OP CCC 2703.	1009927	2017-11-03	369.60	HI WAY BANDE	Micro
2017-10-24	57359	57359 - HERSTEL VAN PAPBAND OP CCC 6762.	1010030	2017-11-13	516.20	HI WAY BANDE	Micro
2017-10-23	57328	57328 - BANDE VIR VERKEERSMOTOR CCC 1632 RD	1010066	2017-11-16	1 060.00	HI WAY GROUP	Micro

2017-10-04	57063	Aankoop van handradio's(VTS)	1009874	2017-11-02	1 998.00	RIVERSDAL HARDEWARE EN VERF BK	Micro
2017-10-19	57310	57310 - Aankoop van opwasbak kassie(Brandweer Stilbaai)	1010179	2017-11-29	2 480.00	HP LAUBSCHER	Small
2017-08-14	56222	56222 - Verskaf en instaleering van blindings(Toetsstasie)	1009661	2017-11-09	1 780.00	POLFYNTJIE	Micro
2017-11-08	57599	Herstel van bakkie sakkie(Rotasie: Nov 17110705)	1010210	2017-11-30	1 196.00	RIVERSDAL GRASSNYERS(MAAA0360343)	Micro
2017-10-26	57401	Hestel van bakkie sakkie HB0316	1009944	2017-11-07	1 196.00	RIVERSDAL GRASSNYERSDIENSTE (MAAA0360343)	Micro
					104 934.21	Total Per Department	23

Human Resources							
2017-10-26	57404	57404 - Kombuisvoorraad vir MHB komitee kamer	1010223	2017-11-29	1 389.01	RIVSEN HANDELAARS CC	Micro
2017-09-08	56712	56712 - PURCHASE OF STATIONARY - HR	1010053	2017-11-16	20 735.10	EMWI HANDELAARS BK	Micro
2017-11-08	57598	57598 - Verkorte advertensies: Superintendent: Siviele Infrastruktuur Dienste - Albertinia en Senior Toerisme en Ontwikkelingsbeampte - Riversdal.	1010035	2017-11-13	1 713.19	GROUP EDITORS CO PTY LTD	Micro
2017-10-24	57364	57364 - x10 Clipboards vir die Menslike Hulpbronne afdeling	1010185	2017-11-29	144.44	BIDVEST OFFICE(WALTONS)	Very Small
2017-11-10	57667	57667 - Verkorte advertensies: Superintendent - Siviele Infrastruktuur Dienste: Albertinia. Senior Toerisme en Ontwikkelingsbeampte: Riversdal en Biblioteek Internskap - Heidelberg	1010084	2017-11-16	6 665.38	ULTIMATE RECRUITMENT SOLUTIONS	Very Small
2017-11-07	57596	57596 - Advertensie: Direkteur - Tegniese Dienste: Riversdal	1010038	2017-11-30	30 574.25	ULTIMATE RECRUITMENT SOLUTIONS	Very Small
					61 221.37	Total Per Department	6

Corporate Services							
2017-10-31	57475	Aankoop van Yskaste vir Takkieskloof	1010152	2017-11-27	13 200.00	EVERT JACOBUS KLEYNHANS	Micro
2017-10-20	57317	57317 - Onderhouds en herstelwerk materiaal vir Jongensfontein Strandoord	1010189	2017-11-28	3 742.20	HC AND PR STEYN (EDMS)BPK	Micro
2017-10-25	57387	Boektrollie wile	1010184	2017-11-29	1 800.00	H C SNYMAN BOUMATERIALE	Small
2017-10-18	57274	57274 - Stortgordyne vir Jongensfontein Strandoord	1010119	2017-11-22	3 740.00	H C SNYMAN BOUMATERIALE	Small
2017-10-13	57212	AANKOOP VAN BENODIGHEDE VIR GOURITSMOND KAMP TERREIN	1010121	2017-11-21	18 576.00	H C SNYMAN BOUMATERIALE	Small
2017-11-01	57490	Lapskuit	1010157	2017-11-24	5 439.17	ARB ELECTRICAL WHOLESALERS PTY LTD	Very Small
2017-11-07	57594	57594 - ADVERTENSIE: VERHURING VAN TAKKIESKLOOF OORD, SWEMBAD INGESLUIT	1010063	2017-11-16	859.47	GROUP EDITORS CO PTY LTD	Micro
2017-10-09	57122	57122 - STOVES AND MICROWAVE OVENS FOR JONGENSFONTEIN ELLENSRUST AND PREEKSTOEL CAMPS	1010160	2017-11-27	95 650.00	ANTHOHY NEVILLE DARIES	Micro
2017-10-11	57155	57155 - CLOSED QUOTATION: STOVES, MICROWAVES AND FRIDGES NEEDED FOR HESSEQUA SPORTGROUNDS AND HALLS	1010171	2017-11-29	58 005.00	ANTHOHY NEVILLE DARIES	Micro
2017-10-24	57355	Gunplas	1010085	2017-11-16	3 352.00	BOARDCITY HARDWARE CC	Micro
2017-11-06	57561	DRINGENDE BENODIGHEDE VIR PREEKSTOEL KAMP, STILBAAI	1009975	2017-11-07	22 350.00	BOARDCITY HARDWARE CC	Micro
2017-10-04	57070	57070 - WAARDASIE: 80 VK.M VAN ERF 477 OP DIE HOEK VAN STEENBRAS EN KABELJOUSTRAAT, GOURITSMOND -VERWYSING REKWISISIE 56601	1009906	2017-11-03	2 240.00	CLL VAN WYK	Micro
2017-10-09	57120	57120 - VERKRY VAN 2 WAARDASIES VAN 'N GEDEELTE (170 VK.M) VAN ERF 2015 PRESIDENT C.R. SWARTSTRAAT - VERWYS NA REK 57052	1009921	2017-11-03	1 500.00	CLL VAN WYK	Micro
2017-10-11	57171	57171 - WAARDASIE VIR 'N GEDEELTE (330 VK.M) VAN ERF 1343, HEIDELBERG OOS - VERWYS NA REKWISISIE 56603	1009961	2017-11-07	1 850.00	CLL VAN WYK	Micro
2017-11-15	57709	Support Retainer: Microsoft Specialised Services	1010244	2017-11-30	88 646.40	FIRST TECHNOLOGY WESTERN CAPE PTY LTD	Micro
2017-10-18	57279	Material and Supplies	1010051	2017-11-16	1 083.00	A C DENEYS EN GENOTE BK	Micro
2017-09-04	56601	56601 - WAARDASIE: 80 VK.M VAN ERF 477 OP DIE HOEK VAN STEENBRAS EN KABELJOUSTRAAT, GOURITSMOND	1009925	2017-11-07	2 850.00	DDP VALUATION AND ADVISORY SERVICES	Micro
2017-10-24	57381	57381 - Dagboeke 2018	1010078	2017-11-16	749.30	BIDVEST OFFICE(WALTONS)	Very Small
2017-10-19	57294	AANKOOP VAN DAGBOEKE 2018 VIR STILBAAI KANTOOR	1010228	2017-11-30	442.81	BIDVEST OFFICE(WALTONS)	Very Small
2017-11-07	57597	57597 - Skryfbehoeftes	1010217	2017-11-29	3 621.03	BIDVEST OFFICE(WALTONS)	Very Small

2017-11-09	57657	57657 - Voorsiening van vervoer vir 32 persone vanaf Slangrivier via Heidelberg via Riversdal na Albertinia Theronville Gemeenskapsaal en terug op 18 November 2017 vir 'n Domino Toernooi	1010086	2017-11-16	2 200.00	BESTMADE FORTY EIGHT CC	Micro
2017-11-10	57666	Voorsiening van spyseniering vir die Jeug Ontwikkeling Program te Riversdal Thusong Dienssentrum op 30 November 2017 vir 60 persone.	1010178	2017-11-27	2 400.00	JOHANNA LOUISA DU PREEZ	Micro
2017-10-23	57353	Voorsiening van spyseniering vir die Eden Dramafees Uitdunne vir 70 deelnemers en 40 eregaste op 04 November te Heidelberg Stadsaal.	1009898	2017-11-02	7 600.00	JOHANNA LOUISA DU PREEZ	Micro
2017-11-01	57489	Voorsiening van spyseniering op 17 November 2017 te Riversdal Thusong Dienssentrum vir die ECD Sertifikaat Oorhandiging Seremonie	1010023	2017-11-10	1 800.00	JOHANNA LOUISA DU PREEZ	Micro
2017-11-16	57726	Voorsiening van vervoer en terug op 22 November 2017 vir 15 persone vanaf Albertinia, Riversdal en Heidelberg vir 'n EPWP Finansiële Opleiding vir Hessequa Munisipaliteit en Departement Maatskaplike Ontwikkeling Jeugdige te Swellendam Sekonder.	1010112	2017-11-21	1 300.00	DC AND AC TRANSPORT CC	Small
					55 428.72	Total Per Department	15

Office of the Municipal Manager							
2017-11-13	57671	57671 - Southern Cape Burger - Holiday Guide A Full page (39cm x 26cm) advert of Explorer's Garden Route Summer 2017 events/festivals and attractions/activities. The Holiday Guide will appear as a supplement to the Burger of Saturday 16 December 2017.	1010246	2017-11-30	11 400.00	MEDIA 24 (Pty)(Ltd)	Medium
2017-10-31	57478	PLASING VAN KENNISGEWING IN DIE SUID-KAAP FORUM OP 2 NOVEMBER 2017 (TENDER OPLEIDING)	1009963	2017-11-07	1 611.50	GROUP EDITORS CO PTY LTD	Micro
2017-11-01	57511	57511 - TRANSPORT BENODIG VIR 10 PERSONE VANAF ALBERTINIA, MELKHOUTFONTEIN NA RIVERSDAL EN TERUG: 13 - 14 NOVEMBER 2017	101025	2017-11-29	1 200.00	AGC TRANSPORT CC	Micro
2017-11-01	57512	TRANSPORT VIR 10 PERSONE VANAF SLANGRIVIER, HEIDELBERG & GARCIA NA RIVERSDAL EN TERUG: 13 - 15 NOVEMBER 2017	1010024	2017-11-13	2 850.00	AGC TRANSPORT CC	Micro
2017-10-13	57214	57214 - SKRYFBEHOEFTES	1010172	2017-11-27	1 956.50	BUSSTAT	Micro
2017-10-06	57109	STATIONARY REQUESTED FOR OFFICE OF LOCAL ECONOMIC DEVELOPMENT & TOURISM	1010058	2017-11-22	6 352.35	BUSSTAT	Micro
2017-11-01	57513	57513 - VERVERSINGS AANGEVRA VIR 25 PERSONE: TENDER OPLEIDING: 13 - 15 NOVEMBER 2017	1010033	2017-11-16	3 200.00	KJS ABELSE	Micro
2017-11-14	57695	TRANSPORT VAN 10 PERSONE BENODIG VANAF ALBERTINIA, MELKHOUTFONTEIN NA RIVERSDAL & TERUG: 15 NOVEMBER 2017	1010186	2017-11-29	850.00	WAYNE EDUARD FRANS	Micro
					29 420.35	Total Per Department	8

Financial Services							
2017-09-21	56923	56923 - SKRYFBEHOEFTE	1010137	2017-11-22	2 281.70	EMWI HANDELAARS BK	Micro
2017-11-13	57679	57679-Tender Advertensie in Suid-Kaap Forum, 16 November 2017, Afrikaans en Engels. Tenders: HES-COM 02/1718; HES-TECH INF 02/1718; HES-TECH 07/1718; HES-TECH 08/1718 & HES-EL 07/1718	1010135	2017-11-22	1 181.77	GROUP EDITORS CO PTY LTD	Micro
2017-11-06	57569	5de Aanvullende Waardasierol Advertensie	1010041	2017-11-13	2 793.27	GROUP EDITORS CO PTY LTD	Micro
2017-10-30	57442	57442-Tender Advertensie in Suid-Kaap Forum, 30 Oktober 2017, Afrikaans en Engels, Tender: HES-EL 09/1718	1009976	2017-11-07	752.04	GROUP EDITORS CO PTY LTD	Micro
2017-10-24	57363	57363-Tender Advertensie in Suid-Kaap Forum, 26 Oktober 2017, Afrikaans en Engels, Tenders: HES-COM 03/1718	1009931	2017-11-03	752.04	GROUP EDITORS CO PTY LTD	Micro
2017-11-06	57573	Beleide Werkswinkel Advertensie	1010077	2017-11-20	2 256.11	GROUP EDITORS CO PTY LTD	Micro
2017-11-28	57885	57885 - Assistance with review of 2017 AFS	1010196	2017-11-29	121 383.00	DUCHARME CONSULTING	Micro
2017-11-08	57608	57608 - Response COMAF No 7 van 2017	1010136	2017-11-22	23 427.00	BRASIKA CONSULTING PTY LTD	Very Small
2017-11-13	57677	Aankoop van voorraad - Kassier	1010247	2017-11-30	27 297.30	BIDVEST OFFICE(WALTONS)	Very Small
2017-09-18	56851	56851 - Skryfbehoeftes vir Finansies	1009872	2017-11-07	5 881.15	BIDVEST OFFICE(WALTONS)	Very Small
2017-10-25	57391	57391 - AANKOPE VAN BLANKO BESTELVORMS VIR SUPPLY CHAIN, FINANSIES AFDELING, POSKANTOORGEBOU	1010129	2017-11-22	12 369.00	PIERRE CRAYE PRINTERS CC	Micro
2017-11-08	57611	57611 - GRAP Accounting Support - October 2017	1010233	2017-11-29	7 134.12	MOORE STEPHENS MO INC	Medium
2017-10-23	57335	57335 - RENTALS AND COPY CHARGERS FOR OCTOBER 2017	1009875	2017-11-03	34 602.77	KONICA MINOLTA SOUTH AFRICA	Micro
2017-10-24	57383	57383-Tender Advertensie in Ultimate Recruitment Solutions, 27 Oktober 2017, Afrikaans en Engels, Tender: HES-COM 03/1718	1009970	2017-11-07	3 242.10	ULTIMATE RECRUITMENT SOLUTIONS	Very Small
2017-11-14	57693	57693-Tender Advertensie in Cape Times en Die Burger, 17 November 2017, Afrikaans en Engels, Tenders: HES-COM 02/1718, HES-EL 07/1718; HES-TECH 07/1718; HES-TECH 08/1718 en HES-TECH INF 02/1718	1010089	2017-11-17	5 835.78	ULTIMATE RECRUITMENT SOLUTIONS	Very Small
2017-10-30	57457	57457-Tender Advertensie in Die Burger en Cape Times, 30 Oktober 2017, Afrikaans en Engels, Tender HES-EL 09/1718	1009977	2017-11-07	3 242.10	ULTIMATE RECRUITMENT SOLUTIONS	Very Small
					254 431.25	Total Per Department	16
Internal Audit							
2017-10-20	57318	SKRYFBEHOEFTE - 57318	1010183	2017-11-29	1 808.00	BUSSTAT	Micro
						Total Per Department	1
						TOTAL PER ORDER PERIOD	329