

Hessequa Municipality



**MUNICIPAL SUPPLY CHAIN MANAGEMENT
INVITATION TO SUBMIT CLOSED QUOTATION
THE SUPPLY AND DELIVERY OF WATER PIPE FITTINGS**

RQ Nr: 62049

27 November 2018

Dear Sir/Madam

Please provide a written quotation for the supply of goods and / or services as detailed in the list attached.

The quotation must be submitted, on the official letterhead of your business, by the one of the following means for the attention of Ms C Prins

- Email carisha@hessequa.gov.za
- Per Hand at the Hessequa Municipality SCM offices, Post Office Building, 19 Main Road, Riversdale, 6670

**QUOTATIONS MUST REACH THE MUNICIPALITY BEFORE OR AT 12:00 ON TUESDAY
04 DECEMBER 2018 NO LATE QUOTATIONS WILL BE CONSIDERED**

The following conditions will apply to all quotations:

- Prices quoted must be firm, inclusive of VAT and where applicable for delivery to the address indicated below. The total amount of the quotation must also be clearly indicated;
- Please refrain from quoting on goods that are out of stock or not usually stocked by your company, or indicate on your quotation that this is the case and what the delivery period on those items will be;
- If your quotation is accepted, goods and/or services must be supplied and delivered to the below mentioned address, accompanied by your delivery note and invoice (if possible);
- Quotations must to be valid for a period of 30 days;
- The delivery period must be indicated.
- The closed quotation is subjected to the General Conditions of Contract as contained in MFMA Circular 25 of 2005 and the conditions contained in Hessequa Municipal SCM POS section 3.2.4.

- If a quotation is submitted for the goods; services or works requested, you the supplier accepts the conditions of this quotation and that the goods; services and works will be supplied or constructed as per this quotation.
- A formal order will be issued to the successful supplier that will be a written instruction to the supplier to supply; deliver or construct as per specifications contained in this quotation.
- If a quotation are called for a specific number of items, Council reserves the right to change the number of such items to be higher or lower. The successful quotationer will then be given an opportunity to evaluate the new scenario and inform the Municipality if it is acceptable. If the successful quotationer does not accept the new scenario, it will be offered to the second-placed quotationer. The process will be continued to the Municipality's satisfaction.

If your quotation does not comply with above stated conditions, your quotation will not be considered.

If you have not received a response from the Municipality within thirty (30) days after the closing date of the quotation, please regard your quotation as unsuccessful.

Should you be interested in wanting to know to who the successful bidder was, you may consult our website at www.hessequa.gov.za where monthly reports on awards will be published.

Quotations will be evaluated and adjudicated in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000), The Preferential Procurement Regulations, 2017 and the Hessequa Municipality's Supply Chain Management Policy, for which 80 points will be allocated in respect of price and 20 points in respect of B-BBEE contribution.

The Municipality reserves the right to withdraw any invitation for closed quotations and/or to re-advertise or to reject any quotation or to accept a part of it. The Municipality does not bind itself to accepting the lowest quotation.

Any Prospective Service Provider must make sure that they are registered and are valid on the Database of Hessequa Municipality and/or on the Centralised Supplier Database (CSD) and that they are in possession of a Valid Tax Clearance Certificate.

Please address any technical enquiries regarding the specifications to Mr Alton Riddles Tel: 028 713 7840 or any Supply Chain Management related enquiries to Ms C Prins at Tel: 028 713 7974

Important note: a valid original or certified B-BBEE certificate must be submitted with the documentation. (MBD 6.1 Preference Points Claim form need to be completed to claim points. NB- Only points claims will be awarded. The MBD 6.1 is available from the municipal website at www.hessequa.gov.za under the tab 'SCM INFORMATION AND REPORTS' or at the Supply Chain Management offices at Post Office Building, 19 Main Road, Riversdale.)

Specifications and Pricing Schedule:

<u>Item No</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price Vat Incl</u>	<u>Total Price Vat Incl</u>
1.	25mm x 3/4 plasson male adaptors(01A002) or similar quality, one piece adaptor	100		
2.	25mm x 3/4 plasson female adaptors(01A003) or similar quality, one piece adaptor	50		
3.	22mm cobra cxm couplings(01C036) or similar quality, anti-rust couplings	100		
4.	15mm x 20mm(3/4) cobra cxm reducing couplings(01C037) or similar quality, anti-rust couplings	40		
5.	22mm cobra cxc couplings(01C038) or similar quality, anti-rust couplings	40		
6.	15mm cobra cxc couplings(01C039) or similar quality, anti-rust couplings	30		
7.	25mm plasson couplings(01C041)) or similar quality, one piece couplings	20		
8.	22mm cobra cxf couplings(01C042) or similar quality, anti-rust couplings	40		
9.	15mm x 20mm(3/4) cobra cxf reducing couplings(01C043) or similar quality, anti-rust couplings	30		
10.	15mm cobra cxf couplings(01C058) or similar quality, anti-rust couplings	50		
11.	15mm cobra cxm couplings(01C062) or similar quality, anti-rust couplings	60		
12.	25mm x 3/4 plasson female elbows(01E014) or similar quality, one piece elbow	20		
13.	Thread Tape (12mmx0.075mmx10m) (01T027)	200		
14.	25mm plasson tees(01T033) or similar quality, one piece tee	20		
15.	20mm plasson tees(01T038) or similar quality, one piece tee	20		
16.	22mm cobra cxm elbows (01E009) or similar quality, anti-rust elbows	30		
17.	15mm cobra cxc elbows (01E011) or similar quality, anti-rust elbows	60		
18.	22mm cobra cxc elbows (01E012) or similar quality, anti-rust elbows	60		
19.	22mm cobra cxf elbows (01E015) or similar quality, anti-rust elbows	30		
20.	15mm cobra wallplate elbows (01E016) or similar quality, anti-rust elbows	8		
21.	22mm cobra wallplate elbows (01E017) or	12		

	similar quality, anti-rust elbows			
22.	15mm cobra cxm elbows (01E019) or similar quality, anti-rust elbows	50		
23.	15mm cobra cxf elbows (01E020) or similar quality, anti-rust elbows	50		
24.	59-72 VJ couplings (01C070)	6		
25.	88 -103 VJ couplings (01C071)	12		
26.	15mm cobra cxcxc tees (01T035) or similar quality, anti-rust tees	50		
27.	22mm cobra cxcxc tees (01T036) or similar quality, anti-rust tees	50		
28.	20mm Nylon Barrel Nipples (Black) (01C069)	90		
29.	100m 25mm HDPE PIPE type 4 CL12 (01P024)	7		
30.	100m 15mm POLYCOP PIPE (01P025)	1		
31.	100m 22mm POLYCOP PIPE (01P027)	1		
32.	150mm CI SADDLES (01S029)	12		
33.	50mm CI SADDLES (01S030)	5		
34.	100mm CI SADDLES (01S035)	5		
35.	75mm CI SADDLES (01S038)	10		
36.	5.5m 15mm copper tube 460/2 (01T026)	10		
37.	5.5m 22mm copper tube 460/2 (01T039)	10		
38.	22mm COBRA CXC STOPCOCKS RB131 (01S046) or similar quality, anti-rust stopcocks that does not leak easily	40		
39.	20mm NYLON BALL VALVE FXF (black with red lewe or blue with black butterfly handle of 5mm) (01F044)	100		
40.	15mm COBRA CXC STOPCOCKS RB131 (01S039) or similar quality, anti-rust stopcocks that does not leak easily	50		
41.	15mm COBRA HOSE BIBCOCKS RB208 (01B056) or similar quality, anti-rust bibcocks that does not leak easily	28		
42.	20mm COBRA HOSE BIBCOCKS RB208 (01B057) or similar quality, anti-rust bibcocks that does not leak easily	28		
43.	109-128 VJ couplings (01C072)	8		
44.	159-182 VJ couplings (01C073)	12		
45.	218-235 VJ couplings (01C074)	4		
Total Price Vat Incl				

PLEASE INDICATE DELIVERY PERIOD:

Delivery requirement

Hessequa Municipality

Still Bay - West

MBD 4 DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.
 - 3.1 Full Name of bidder or his or her representative:.....
 - 3.2 Identity Number:
 - 3.3 Position occupied in the Company (director, trustee, shareholder²):.....
 - 3.4 Company Registration Number:
 - 3.5 Tax Reference Number:.....
 - 3.6 VAT Registration Number:.....
 - 3.7 The names of all the directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.
 - 3.8 Are you presently in the service of the state? **YES / NO**
 - 3.8.1 If yes, furnish particulars.....
.....

¹MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder” means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

3.9. If yes, furnish particulars.....

.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state who may be involved with the evaluation and/or adjudication of this bid? **YES / NO**

3.10.1 If yes, furnish particulars.....

.....

3.11 Are you aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and/or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars.....

.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.....

.....

3.13 Are any spouse, child or parent of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.....

.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract? **YES / NO**

3.14.1 If yes, furnish particulars.....

.....
.....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number	Tax Reference Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder