

Hessequa Municipality



**MUNICIPAL SUPPLY CHAIN MANAGEMENT
INVITATION TO SUBMIT CLOSED QUOTATION
THE SUPPLY AND DELIVERY OF PAINT AND PAINTING MATERIAL FOR
ELLENSRUST AND PREEKSTOEL RESORTS – STILL BAY**

RQ Nr: 61212

07 September 2018

Dear Sir/Madam

Please provide a written quotation for the supply of goods and / or services as detailed in the list attached.

The quotation must be submitted, on the official letterhead of your business, by the one of the following means for the attention of Ms Carisha Prins

- Email carisha@hessequa.gov.za
- Per Hand at the Hessequa Municipality SCM offices, Post Office Building, 19 Main Road, Riversdale, 6670

**QUOTATIONS MUST REACH THE MUNICIPALITY BEFORE OR AT 12:00 ON 14 SEPTEMBER
2018 NO LATE QUOTATIONS WILL BE CONSIDERED**

The following conditions will apply to all quotations:

- Prices quoted must be firm, inclusive of VAT and where applicable for delivery to the address indicated below. The total amount of the quotation must also be clearly indicated;
- Please refrain from quoting on goods that are out of stock or not usually stocked by your company, or indicate on your quotation that this is the case and what the delivery period on those items will be;
- If your quotation is accepted, goods and/or services must be supplied and delivered to the below mentioned address, accompanied by your delivery note and invoice (if possible);
- Quotations must to be valid for a period of 30 days;
- The delivery period must be indicated.
- The closed quotation is subjected to the General Conditions of Contract as contained in MFMA Circular 25 of 2005 and the conditions contained in Hessequa Municipal SCM POS section 3.2.4.

- If a quotation is submitted for the goods; services or works requested, you the supplier accepts the conditions of this quotation and that the goods; services and works will be supplied or constructed as per this quotation.
- A formal order will be issued to the successful supplier that will be a written instruction to the supplier to supply; deliver or construct as per specifications contained in this quotation.
- If a quotation are called for a specific number of items, Council reserves the right to change the number of such items to be higher or lower. The successful quotationer will then be given an opportunity to evaluate the new scenario and inform the Municipality if it is acceptable. If the successful quotationer does not accept the new scenario, it will be offered to the second-placed quotationer. The process will be continued to the Municipality's satisfaction.

If your quotation does not comply with above stated conditions, your quotation will not be considered.

If you have not received a response from the Municipality within thirty (30) days after the closing date of the quotation, please regard your quotation as unsuccessful.

Should you be interested in wanting to know to who the successful quotationer was, you may consult our website at www.hessequa.gov.za where monthly reports on awards will be published.

Quotations will be evaluated and adjudicated in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000), The Preferential Procurement Regulations, 2017 and the Hessequa Municipality's Supply Chain Management Policy, for which 80 points will be allocated in respect of price and 20 points in respect of B-BBEE contribution.

The Municipality reserves the right to withdraw any invitation for closed quotations and/or to re-advertise or to reject any quotation or to accept a part of it. The Municipality does not bind itself to accepting the lowest quotation.

Any Prospective Service Provider must make sure that they are registered and are valid on the Database of Hessequa Municipality and/or on the Centralised Supplier Database (CSD) and that they are in possession of a Valid Tax Clearance Certificate.

Please address any technical enquiries regarding the specifications to Mr Ken van Eck Tel: 028 713 7851, any Supply Chain Management related enquiries to Ms Carisha Prins at Tel: 028 713 7974.

Important note: a valid original or certified B-BBEE certificate must be submitted with the documentation. (MBD 6.1 Preference Points Claim form need to be completed to claim points. NB- Only points claims will be awarded. The MBD 6.1 is available from the municipal website at www.hessequa.gov.za under the tab SCM INFO AND REPORTS or at the Supply Chain Management offices at Post Office Building, 19 Main Road, Riversdale.)

Specifications

Hessequa Municipality requires the supply and delivery of the following paint and material for Ellensrust and Preekstoel camps, **before 28 September 2018**:

SPECIFICATIONS:

1. 10 x 20 Litre Quality 100% pure acrylic black water base paint for exterior use
2. 30 x 20 Litre Quality exterior wall paint 100% waterproof and 100% wash-able colour to be Stoneware.
3. 3 x 20 Litre Quality interior wall paint 100% waterproof and 100% wash-able colour to be White
4. 15 x 20 Litre Quality interior wall paint 100% waterproof and 100% wash-able colour to be Earth Cream
5. 10 x 20 Litre Quality 100% rainproof roof paint colour to be Charcoal grey
6. 6 x 20 Litre Quality universal undercoat with water resistant sealer for exterior and interior use white
7. 20 x 5 Litre Quality Wood oil for sealing window frames colour to be dark brown
8. 8 x 5 Litre Quality turpentine
9. 5 x 5 Litre Quality thinners
10. 15 Metre Quality cotton industrial cloth for cleaning purposes
11. 10 Metre Quality sandpaper 80gr
12. 6 Metre Quality sandpaper 100gr
13. 5 x Spatula sets for removing old paint (Plastic handle with blades)
14. 10 x complete roller and bucket sets
15. 4 x Quality paintbrushes 55mm
16. 8 x Quality paintbrushes 75mm
17. 6 x Quality paintbrushes 100mm
18. To be delivered at Ellensrust Camp Still bay

General conditions applicable for this work:

1. The quote must indicate the total price (VAT INCL).
2. Payment will be ordered when 100% of items have been delivered and after invoice was received. No other payments will be made.

Pricing Schedule:

Item No.	DESCRIPTION OF MATERIAL	Quantity	TOTAL COST (VAT INCL) R
1.	20 Litre Quality 100% pure acrylic black water base paint for exterior use	10	
2.	20 Litre Quality exterior wall paint 100% waterproof and 100% wash-able colour to be Stoneware	30	
3.	20 Litre Quality interior wall paint 100% waterproof and 100% wash-able colour to be White	3	
4.	20 Litre Quality interior wall paint 100% waterproof and 100% wash-able colour to be Earth Cream	15	
5.	20 Litre Quality 100% rainproof roof paint colour to be Charcoal grey	10	
6.	20 Litre Quality universal undercoat with water resistant sealer for exterior and interior use white	6	
7.	5 Litre Quality Wood oil for sealing window frames colour to be dark brown	20	
8.	5 Litre Quality turpentine	8	
9.	5 Litre Quality thinners	5	
10.	Quality cotton industrial cloth for cleaning purposes	15m	
11.	Quality sandpaper 80gr	10m	
12.	Quality sandpaper 100gr	6m	
13.	Spatula sets for removing old paint (Plastic handle with blades)	5	
14.	complete roller and bucket sets	10	
15.	Quality paintbrushes 55mm	4	
16.	Quality paintbrushes 75mm	8	
17.	Quality paintbrushes 100mm	6	
18.	Delivery cost to Ellensrust Still Bay	-	
		Total Vat Incl.	

PLEASE INDICATE DELIVERY PERIOD:
DELIVERY REQUIREMENTS

Ellensrust Resort
Still Bay