

Hessequa Municipality



**MUNICIPAL SUPPLY CHAIN MANAGEMENT
INVITATION TO SUBMIT CLOSED QUOTATION**

NEW VIBRACRETE WALL AT JONGENFONTEIN RESPORT HOUSE – STILL BAY

RQ Nr: 60032

03 July 2018

Dear Sir/Madam

Please provide a written quotation for the supply of goods and / or services as detailed in the list attached.

The quotation must be submitted, on the official letterhead of your business, by the one of the following means for the attention of Ms Carisha Prins

- Email carisha@hessequa.gov.za
- Per Hand at the Hessequa Municipality SCM offices, Post Office Building, 19 Main Road, Riversdale, 6670

QUOTATIONS MUST REACH THE MUNICIPALITY BEFORE OR AT 12:00 ON 12 JULY 2018 NO LATE QUOTATIONS WILL BE CONSIDERED

The following conditions will apply to all quotations:

- Prices quoted must be firm, inclusive of VAT and where applicable for delivery to the address indicated below. The total amount of the quotation must also be clearly indicated;
- Please refrain from quoting on goods that are out of stock or not usually stocked by your company, or indicate on your quotation that this is the case and what the delivery period on those items will be;
- If your quotation is accepted, goods and/or services must be supplied and delivered to the below mentioned address, accompanied by your delivery note and invoice (if possible);
- Quotations must to be valid for a period of 30 days;
- The delivery period must be indicated.
- The closed quotation is subjected to the General Conditions of Contract as contained in MFMA Circular 25 of 2005 and the conditions contained in Hessequa Municipal SCM POS section 3.2.4.

- If a quotation is submitted for the goods; services or works requested, you the supplier accepts the conditions of this quotation and that the goods; services and works will be supplied or constructed as per this quotation.
- A formal order will be issued to the successful supplier that will be a written instruction to the supplier to supply; deliver or construct as per specifications contained in this quotation.
- If a quotation are called for a specific number of items, Council reserves the right to change the number of such items to be higher or lower. The successful quotationer will then be given an opportunity to evaluate the new scenario and inform the Municipality if it is acceptable. If the successful quotationer does not accept the new scenario, it will be offered to the second-placed quotationer. The process will be continued to the Municipality's satisfaction.

If your quotation does not comply with above stated conditions, your quotation will not be considered.

If you have not received a response from the Municipality within thirty (30) days after the closing date of the quotation, please regard your quotation as unsuccessful.

Should you be interested in wanting to know to who the successful quotationer was, you may consult our website at www.hessequa.gov.za where monthly reports on awards will be published.

Quotations will be evaluated and adjudicated in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000), The Preferential Procurement Regulations,2017 and the Hessequa Municipality's Supply Chain Management Policy, for which 80 points will be allocated in respect of price and 20 points in respect of B-BBEE contribution.

It is estimated that prospective suppliers should have a CIDB contractor grading of 1SQ OR higher

The Municipality reserves the right to withdraw any invitation for closed quotations and/or to re advertise or to reject any quotation or to accept a part of it. The Municipality does not bind itself to accepting the lowest quotation.

Any Prospective Service Provider must make sure that they are registered and are valid on the Database of Hessequa Municipality and/or on the Centralised Supplier Database (CSD) and that they are in possession of a Valid Tax Clearance Certificate.

Please address any technical enquiries regarding the specifications to Mr Ken van Eck
Tel: 028 713 7851 or any Supply Chain Management related enquiries to Ms Carisha Prins at
Tel: 028 713 7974.

A compulsory clarification meeting will be held at the following:

<u>PLACE</u>	<u>TIME</u>	<u>DATE</u>
JONGENSFONTEIN RESORT – STILL BAY	10:00 AM	THURSDAY 05 JULY 2018

Important note: a valid original or certified B-BBEE certificate must be submitted with the documentation. (MBD 6.1 Preference Points Claim form need to be completed to claim points. NB- Only points claims will be awarded. The MBD 6.1 is available from the municipal website at www.hessequa.gov.za under the tab SCM INFO AND REPORTS or at the Supply Chain Management offices at Post Office Building, 19 Main Road, Riversdale.)

NEW VIBRACRETE WALL AT JONGENSFONTEIN RESORT HOUSE

Hessequa Municipality requires the services of a contractor to do the following work at above mentioned Resort in Jongensfontein. During the site meeting, the wall and respectively also the work to be done, will be explicitly pointed out. The work must be completed as soon as possible from 1 July 2018, after approval is given to the successful bidder, and must be completed on/before **15 August 2018**.

SPECIFICATIONS:

Completely break down and remove the current wall and poles.

The total distance (length) of the new vibracrete wall to be erected is 33 meters.

The height of the vibracrete wall must be 1.8 meters.

Six vibracrete slabs must be used between two vertical poles and the vibracrete slabs must each be 300mm in height and 1500mm in width. The slabs must be of high quality and firmly moulded concrete and messing, and must have the pattern of rocks on one side, facing outwards.

The vertical poles must be 2.1 metres in height and planted 300mm below the ground surface so that the height of the poles above the ground is 1.8 metres.

The vertical poles must be planted and firmly set into the ground by using concrete.

Each individual pole must be sealed with a neat cement layer after the vibracrete slabs has been inserted to ensure that the slabs cannot be removed.

At the front area facing toward the sea, a storm water channel must be installed so that all rainwater can freely flow through underneath the vibracrete wall.

General conditions applicable for this work:

1. The quote must indicate the total price (VAT INCL).
2. All work must be completed before or on the date indicated in the above-mentioned specs. A penalty fee of 10% of the original starting price may be enforced on a daily basis (per day) if the work is not completed at the aforementioned date.
3. The Successful Contractor is solely responsible to provide all material, building parts, labour, workman tools, equipment, and safety-accessories to do and complete the works.
4. All current and previous material that were removed during this works, will still remain the property of the Municipality and may not be removed from the site, except where it is ordered so by the Camps Coordinator or his delegate.
5. The Successful Contractor is solely responsible at his/her own account to ensure that he/she and his/her personnel complies with the relevant health and safety act's and requirements, and

will also ensure the obtaining and handing over of all necessary required certificates including that of all sub-contracting works to the Municipality directly after completion of all work.

6. The Contractor must **take all the relevant and final measurements him-/herself** that is necessary/ relevant to do and complete the work.
7. A payment will be made when 50% of the work has been completed and the second and final payment will be made after the work has been 100% completed to the satisfaction of the Municipality. No other payments will be made.
8. The site must be neatly and thoroughly cleaned after every day's work.
9. The work area must be cordoned off with danger tape, and notices or safety boards must be placed at the site to warn, and ensure the safety of the public.
10. The quality of all work and material must be of a high standard and a written guarantee of 5 years for workmanship and relevant material must be given by the Contractor to the Municipality, together with the final invoice. Any defects occurring as a result of poor workmanship during this period of guarantee will be for the account of the Contractor.
11. The Contractor must submit the names and numbers of at least 3 references from clients with a description of similar works that were performed and completed in the previous 5 years. This information must be indicated in/on the quote for this work.
12. No more than 30% of the total value of this tender may be sub-contracted by the successful Contractor. In cases where sub-contractors are appointed, full information of the sub-contractors together with at least 3 different references for each sub-contractor with description of similar works that were performed and completed in the previous 5 years must be supplied. This information must also be included and indicated in/on the quote for this work.
13. The Contractor will provide own storage/cover for all material and equipment.
14. Any damages whatsoever (including unforeseen damages) will be for the account of the Contractor.

Pricing schedule:

<u>No.</u>	<u>Description</u>	<u>Price Incl Vat</u>
1.	Price per 1.5 meter including 6 vibracrete slabs and two 2.1 meter poles including installation costs. Corner poles must be included.	
2.	Total costs including all material, labour and equipment for erecting a 33 meter vibracrete wall according to the above specifications	
TOTAL INCL VAT		