

Hessequa Municipality



**MUNICIPAL SUPPLY CHAIN MANAGEMENT
INVITATION TO SUBMIT CLOSED QUOTATION
THE SUPPLY, DELIVERY AND INSTALLATION OF A FIRE SUPPRESSION SYSTEM
FOR THE ICT SERVER ROOM - RIVERSDALE**

RQ Nr: 59186

09 April 2018

Dear Sir/Madam

Please provide a written quotation for the supply of goods and / or services as detailed in the list attached.

The quotation must be submitted, on the official letterhead of your business, by the one of the following means for the attention of Ms Carisha Prins

- Email carisha@hessequa.gov.za
- Per Hand at the Hessequa Municipality SCM offices, Post Office Building, 19 Main Road, Riversdale, 6670

QUOTATIONS MUST REACH THE MUNICIPALITY BEFORE OR AT 12:00 ON 18 APRIL 2018 NO LATE QUOTATIONS WILL BE CONSIDERED

The following conditions will apply to all quotations:

- Prices quoted must be firm, inclusive of VAT and where applicable for delivery to the address indicated below. The total amount of the quotation must also be clearly indicated;
- Please refrain from quoting on goods that are out of stock or not usually stocked by your company, or indicate on your quotation that this is the case and what the delivery period on those items will be;
- If your quotation is accepted, goods and/or services must be supplied and delivered to the below mentioned address, accompanied by your delivery note and invoice (if possible);
- Quotations must to be valid for a period of 30 days;
- The delivery period must be indicated.
- The closed quotation is subjected to the General Conditions of Contract as contained in MFMA Circular 25 of 2005 and the conditions contained in Hessequa Municipal SCM POS section 3.2.4.

- If a quotation is submitted for the goods; services or works requested, you the supplier accepts the conditions of this quotation and that the goods; services and works will be supplied or constructed as per this quotation.
- A formal order will be issued to the successful supplier that will be a written instruction to the supplier to supply; deliver or construct as per specifications contained in this quotation.
- If a quotation are called for a specific number of items, Council reserves the right to change the number of such items to be higher or lower. The successful quotationer will then be given an opportunity to evaluate the new scenario and inform the Municipality if it is acceptable. If the successful quotationer does not accept the new scenario, it will be offered to the second-placed quotationer. The process will be continued to the Municipality's satisfaction.

If your quotation does not comply with above stated conditions, your quotation will not be considered.

If you have not received a response from the Municipality within thirty (30) days after the closing date of the quotation, please regard your quotation as unsuccessful.

Should you be interested in wanting to know to who the successful quotationer was, you may consult our website at www.hessequa.gov.za where monthly reports on awards will be published.

Quotations will be evaluated and adjudicated in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000), The Preferential Procurement Regulations,2017 and the Hessequa Municipality's Supply Chain Management Policy, for which 80 points will be allocated in respect of price and 20 points in respect of B-BBEE contribution.

It is estimated that prospective suppliers should have a CIDB contractor grading of 1SF OR higher.

The Municipality reserves the right to withdraw any invitation for closed quotations and/or to re advertise or to reject any quotation or to accept a part of it. The Municipality does not bind itself to accepting the lowest quotation.

Any Prospective Service Provider must make sure that they are registered and are valid on the Database of Hessequa Municipality and/or on the Centralised Supplier Database (CSD) and that they are in possession of a Valid Tax Clearance Certificate.

Please address any technical enquiries regarding the specifications to Mr Terence Prins
Tel: 028 713 8048 or any Supply Chain Management related enquiries to Ms Carisha Prins at
Tel: 028 713 7974.

A compulsory clarification meeting will be held at the following:

<u>PLACE</u>	<u>TIME</u>	<u>DATE</u>
SCM COMMITTEE ROOM 19 MAIN ROAD RIVERSDALE 6670	11:00 AM	WEDNESDAY 11 APRIL 2018

Important note: a valid original or certified B-BBEE certificate must be submitted with the documentation. (MBD 6.1 Preference Points Claim form need to be completed to claim points. NB- Only points claims will be awarded. The MBD 6.1 is available from the municipal website at www.hessequa.gov.za under the tab SCM INFO AND REPORTS or at the Supply Chain Management offices at Post Office Building, 19 Main Road, Riversdale.)

SPECIFICATIONS FOR FIRE SUPPRESSION SYSTEM FOR THE ICT SERVER ROOM

To design and install a complete fire detection system that complies with NFPA (National Fire Protection Association) Revision standards – consisting of but not limited to the following:

- (a) A standalone fire detection and gas control panel complete with stand-by batteries and a manual system override facility.
- (b) Optical smoke detectors.
- (c) These detectors wired to (two) 2 separate alarm circuits. Both circuits to be in alarm status and system in automatic mode before discharge of gas suppression system can occur. (Please note: One or two of the smoke detectors must be linked to the currently installed alarm system in use by the Municipality. A link already exists in the server room from one of the smoke detectors currently in use.)
- (d) Alarm siren for inside the protected area.
- (e) Alarm strobe light, mounted outside the protected area, to indicate an alarm condition and bell or siren.
- (f) Manual release break glass to be positioned at the access door.
- (g) The Gas used in this solution must fall in the following hazard class:
 - **Class A & C:**
 - Electrical and Electronic Hazards
 - Telecommunications Facilities
 - High value assets, where the associated down-time would be costly
- (i) Documentation, hand-over and training must also be provided to relevant ICT staff accessing the facility where the solution is to be installed.
- (j) One (1) x shut down facility for the air extract fan if applicable.
- (k) One (1) x breathing apparatus required for escape housed in the required enclosure. (**see point 5 under general requirements**)
- (l) Room integrity test (required)

GENERAL REQUIREMENTS

- (1) All wiring must be PH 120 fire resistant cable.
- (2) All discharge pipe work must be in schedule 40 pipe with 3000lb fittings.
- (3) Client will provide 220 V a.c supply.
- (4) One (1) year maintenance plan
- (5) Cylinders must be installed in an enclosure outside the server room.
- (6) Potential supplier will be required to attend a compulsory site inspection
- (7) Travelling and Accommodation (*if applicable*)

<u>Tech Specification</u>		
Product Description	<u>Fire suppression system for the ICT server.</u>	Comply YES/NO
Features	<p>(a) A standalone fire detection and gas control panel complete with stand-by batteries and a manual system override facility.</p> <p>(b) Optical smoke detectors.</p> <p>(c) These detectors wired to (two) 2 separate alarm circuits. Both circuits to be in alarm status and system in automatic mode before discharge of gas suppression system can occur. (Please note: One or two of the smoke detectors must be linked to the currently installed alarm system in use by the Municipality. A link already exists in the server room from one of the smoke detectors currently in use.)</p> <p>(d) Alarm siren for inside the protected area.</p> <p>(e) Alarm strobe light, mounted outside the protected area, to indicate an alarm condition and bell or siren.</p> <p>(f) Manual release break glass to be positioned at the access door.</p> <p>(g) The Gas used in this solution must fall in the following hazard class:</p> <ul style="list-style-type: none"> • Class A & C: <ul style="list-style-type: none"> o Electrical and Electronic Hazards o Telecommunications Facilities o High value assets, where the associated down-time would be costly <p>(i) Documentation, hand-over and training must also be provided to relevant ICT staff accessing the facility where the solution is to be installed.</p> <p>(j) One (1) x shut down facility for the air extract fan if applicable.</p> <p>(k) One (1) x breathing apparatus required for escape housed in the required enclosure. (see point 5 under general requirements)</p> <p>(l) Room integrity test (required)</p>	

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Inspection before Installation	Onsite Inspection(Head Office, Server Room), Van den Berg Street Riversdale	
Manufacturer Warranty	Lifetime warranty	

Pricing Schedule:

Pricelist			
Description	Minimum QTY	Unit Price	Total Price VAT Excl.
Fire suppression system for the ICT server room	1		
One year Maintenance costs	12 months		
Travel and accommodation (if applicable)			
Training of ICT staff	4		
		Subtotal	
		Vat	
		Total (Incl Vat)	

PLEASE INDICATE A COMPLETION PERIOD

Delivery requirements:

29 VAN DEN BERG STREET
RIVERSDALE
6670