

Hessequa Municipality



**MUNICIPAL SUPPLY CHAIN MANAGEMENT
INVITATION TO SUBMIT CLOSED QUOTATION
THE CONSTRUCTION OF WHEELCHAIR RAMPS IN RESIDENTIAL AREAS IN
RIVERSDALE - (LABOUR ONLY)**

RQ Nr: 58312

07 February 2018

Dear Sir/Madam

Please provide a written quotation for the supply of goods and / or services as detailed in the list attached.

The quotation must be submitted, on the official letterhead of your business, by the one of the following means for the attention of Ms Carisha Prins

- Email carisha@hessequa.gov.za
- Per Hand at the Hessequa Municipality SCM offices, Post Office Building, 19 Main Road, Riversdale, 6670

**QUOTATIONS MUST REACH THE MUNICIPALITY BEFORE OR AT 12:00 ON
19 FEBRUARY 2018 NO LATE QUOTATIONS WILL BE CONSIDERED**

The following conditions will apply to all quotations:

- Prices quoted must be firm, inclusive of VAT and where applicable for delivery to the address indicated below. The total amount of the quotation must also be clearly indicated;
- Please refrain from quoting on goods that are out of stock or not usually stocked by your company, or indicate on your quotation that this is the case and what the delivery period on those items will be;
- If your quotation is accepted, goods and/or services must be supplied and delivered to the below mentioned address, accompanied by your delivery note and invoice (if possible);
- Quotations must to be valid for a period of 30 days;
- The delivery period must be indicated.

- The closed quotation is subjected to the General Conditions of Contract as contained in MFMA Circular 25 of 2005 and the conditions contained in Hessequa Municipal SCM POS section 3.2.4.
- If a quotation is submitted for the goods; services or works requested, you the supplier accepts the conditions of this quotation and that the goods; services and works will be supplied or constructed as per this quotation.
- A formal order will be issued to the successful supplier that will be a written instruction to the supplier to supply; deliver or construct as per specifications contained in this quotation.
- If a quotation are called for a specific number of items, Council reserves the right to change the number of such items to be higher or lower. The successful quotationer will then be given an opportunity to evaluate the new scenario and inform the Municipality if it is acceptable. If the successful quotationer does not accept the new scenario, it will be offered to the second-placed quotationer. The process will be continued to the Municipality's satisfaction.

If your quotation does not comply with above stated conditions, your quotation will not be considered.

If you have not received a response from the Municipality within thirty (30) days after the closing date of the quotation, please regard your quotation as unsuccessful.

Should you be interested in wanting to know to who the successful bidder was, you may consult our website at www.hessequa.gov.za where monthly reports on awards will be published.

Quotations will be evaluated and adjudicated in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000), The Preferential Procurement Regulations,2017 and the Hessequa Municipality's Supply Chain Management Policy, for which 80 points will be allocated in respect of price and 20 points in respect of B-BBEE contribution.

The Municipality reserves the right to withdraw any invitation for closed quotations and/or to re advertise or to reject any quotation or to accept a part of it. The Municipality does not bind itself to accepting the lowest quotation.

Any Prospective Service Provider must make sure that they are registered and are valid on the Database of Hessequa Municipality and/or on the Centralised Supplier Database (CSD) and that they are in possession of a Valid Tax Clearance Certificate.

Please address any technical enquiries regarding the specifications to Mr Werner Mahno
Tel: 028 713 7364 or any Supply Chain Management related enquiries to Ms Carisha Prins at
Tel: 028 713 7974.

A compulsory clarification meeting will be held on at the following:

PLACE	TIME	DATE
STEPHANUS MGWEQA STREET 3-KWANOKUTHULA (CONTRACTORS WILL BE ESCORTED TO THE OTHERS SITES AFTER THE CLARIFICATION MEETING)	10:00 AM	MONDAY 12 FEBRUARY 2018

Important note: a valid original or certified B-BBEE certificate must be submitted with the documentation. (MBD 6.1 Preference Points Claim form need to be completed to claim points. NB- Only points claims will be awarded. The MBD 6.1 is available from the municipal website at www.hessequa.gov.za under the tab SCM INFO AND REPORTS or at the Supply Chain Management offices at Post Office Building, 19 Main Road, Riversdale.)

Constructing of Wheelchair Ramp Stephanus Mgweqa Street 3-Kwanokuthula

Scope of Work:

The project entails the construction of two wheelchair entrances. All construction work must be done according to SANS 1200 standards. Contractors need to provide us with all inclusive prices for **labour and machinery** (equipment).

The project comprise of the following:

- Excavating 42,34m³
- Backfilling 33,66m³
- Placing of 100mm thick concrete floor
- Building of 47m² brick walls

Contractor responsibilities:

- All quantities to be verified by contractor and set out work to be done by contractor.
- Contractor must verify quantities and make allowance for any items not included in the schedule of quantities.
- The contractor must make provision for all items that is not measured.
- The contractor must ensure that all workers are fully equipped with PPPE.
- No advance payments shall be made to the contractor

Plant requirements:

- Contractor should have sufficient plant/machinery to complete works successfully
- The contractor must be in possession or hire a Jack Hammer.
- All equipment and vehicles used by the Contractor shall be roadworthy and all drivers and operators shall be in possession of valid drivers' licences

Stephanus Mgweqa Street 3-Kwanokuthula

ITEM NO.	PAYMENT REFERS	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	SABS 1200C	<p>GENERAL</p> <p>Earthworks</p> <p>Excavation</p> <p>Back Fill</p> <p>Concrete Works</p> <p>100mm thick concrete floor</p> <p>Masonry</p> <p>Bricks</p>	<p></p> <p>m³</p> <p>m³</p> <p></p> <p>m³</p> <p></p> <p>m²</p>	<p></p> <p>42,34</p> <p>33,66</p> <p></p> <p>3,12</p> <p></p> <p>47</p>		
TOTAL CARRIED FORWARD					R	

Constructing of Wheelchair Ramp Jacobus Fielies Street 9, Riversdale

Scope of Work:

The project entails the construction of two wheelchair entrances. All construction work must be done according to SANS 1200 standards. Contractors need to provide us with all inclusive prices for **labour and machinery** (equipment).

The project comprise of the following:

- Excavating 2,87m³
- Backfilling 1,46m³
- Placing of 100mm thick concrete floor
- Building of 5,46m² brick walls

Contractor responsibilities:

- All quantities to be verified by contractor and set out work to be done by contractor.
- Contractor must verify quantities and make allowance for any items not included in the schedule of quantities.
- The contractor must make provision for all items that is not measured.
- The contractor must ensure that all workers are fully equipped with PPPE.
- No advance payments shall be made to the contractor

Plant requirements:

- Contractor should have sufficient plant/machinery to complete works successfully
- The contractor must be in possession or hire a Jack Hammer.
- All equipment and vehicles used by the Contractor shall be roadworthy and all drivers and operators shall be in possession of valid drivers' licences

Jacobus Fielies Street 9, Riversdale

ITEM NO.	PAYMENT REFERS	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	SABS 1200C	GENERAL Earthworks Excavation Back Fill Concrete Works 100mm thick concrete floor Masonry Bricks	 m ³ m ³ m ³ m ²	 2,87 1,46 1,4 5,46		
TOTAL CARRIED FORWARD						R

Constructing of Wheelchair Ramp Aandblom Street 77, Riversdale

Scope of Work:

The project entails the construction of two wheelchair entrances. All construction work must be done according to SANS 1200 standards. Contractors need to provide us with all inclusive prices for **labour and machinery** (equipment).

The project comprise of the following:

- Excavating 6,4m³
- Backfilling 5,8m³
- Placing of 100mm thick concrete floor
- Building of 21,80m² brick walls

Contractor responsibilities:

- All quantities to be verified by contractor and set out work to be done by contractor.
- Contractor must verify quantities and make allowance for any items not included in the schedule of quantities.
- The contractor must make provision for all items that is not measured.
- The contractor must ensure that all workers are fully equipped with PPPE.
- No advance payments shall be made to the contractor

Plant requirements:

- Contractor should have sufficient plant/machinery to complete works successfully
- The contractor must be in possession or hire a Jack Hammer.
- All equipment and vehicles used by the Contractor shall be roadworthy and all drivers and operators shall be in possession of valid drivers' licences

Aandblom Street 77, Riversdale

ITEM NO.	PAYMENT REFERS	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	SABS 1200C	<p>GENERAL</p> <p>Earthworks</p> <p>Excavation</p> <p>Back Fill</p> <p>Concrete Works</p> <p>100mm thick concrete floor</p> <p>Masonry</p> <p>Bricks</p>	<p>m³</p> <p>m³</p> <p>m³</p> <p>m²</p>	<p>6,4</p> <p>5,8</p> <p>1,33</p> <p>21,8</p>		
TOTAL CARRIED FORWARD						R

Constructing of Wheelchair Ramp Garcialaan 190, Riversdale

Scope of Work:

The project entails the construction of two wheelchair entrances. All construction work must be done according to SANS 1200 standards. Contractors need to provide us with all inclusive prices for **labour and machinery** (equipment).

The project comprise of the following:

- Excavating 14,08m³
- Backfilling 21,81m³
- Placing of 100mm thick concrete floor
- Building of 28m² brick walls

Contractor responsibilities:

- All quantities to be verified by contractor and set out work to be done by contractor.
- Contractor must verify quantities and make allowance for any items not included in the schedule of quantities.
- The contractor must make provision for all items that is not measured.
- The contractor must ensure that all workers are fully equipped with PPPE.
- No advance payments shall be made to the contractor

Plant requirements:

- Contractor should have sufficient plant/machinery to complete works successfully
- The contractor must be in possession or hire a Jack Hammer.
- All equipment and vehicles used by the Contractor shall be roadworthy and all drivers and operators shall be in possession of valid drivers' licences

Garcialaan 190, Riversdale						
ITEM NO.	PAYMENT REFERS	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	SABS 1200C	GENERAL				
		Earthworks				
		Excavation	m ³	14,08		
		Back Fill	m ³	21,81		
		Concrete Works				
		100mm thick concrete floor	m ³	2,22		
		Masonry				
	Bricks	m ²	28			
TOTAL CARRIED FORWARD						R

PLEASE INDICATE A COMPLETION PERIOD