

**Hessequa Municipality**



**MUNICIPAL SUPPLY CHAIN MANAGEMENT  
INVITATION TO SUBMIT CLOSED QUOTATION  
PAINTING OF THE THUSONG CENTRE - RIVERSDALE**

**RQ Nr: 58218**

**19 January 2018**

**Dear Sir/Madam**

Please provide a written quotation for the supply of goods and / or services as detailed in the list attached.

The quotation must be submitted, on the official letterhead of your business, by the one of the following means for the attention of Ms Carisha Prins

- Email [carisha@hessequa.gov.za](mailto:carisha@hessequa.gov.za)
- Per Hand at the Hessequa Municipality SCM offices, Post Office Building, 19 Main Road, Riversdale, 6670

**QUOTATIONS MUST REACH THE MUNICIPALITY BEFORE OR AT 12:00 ON 30 JANUARY 2018  
NO LATE QUOTATIONS WILL BE CONSIDERED**

The following conditions will apply to all quotations:

- Prices quoted must be firm, inclusive of VAT and where applicable for delivery to the address indicated below. The total amount of the quotation must also be clearly indicated;
- Please refrain from quoting on goods that are out of stock or not usually stocked by your company, or indicate on your quotation that this is the case and what the delivery period on those items will be;
- If your quotation is accepted, goods and/or services must be supplied and delivered to the below mentioned address, accompanied by your delivery note and invoice (if possible);
- Quotations must to be valid for a period of 30 days;
- The delivery period must be indicated.
- The closed quotation is subjected to the General Conditions of Contract as contained in MFMA Circular 25 of 2005 and the conditions contained in Hessequa Municipal SCM POS section 3.2.4.

- If a quotation is submitted for the goods; services or works requested, you the supplier accepts the conditions of this quotation and that the goods; services and works will be supplied or constructed as per this quotation.
- A formal order will be issued to the successful supplier that will be a written instruction to the supplier to supply; deliver or construct as per specifications contained in this quotation.

If your quotation does not comply with above stated conditions, your quotation will not be considered.

If you have not received a response from the Municipality within thirty (30) days after the closing date of the quotation, please regard your quotation as unsuccessful.

Should you be interested in wanting to know to who the successful quotationer was, you may consult our website at [www.hessequa.gov.za](http://www.hessequa.gov.za) where monthly reports on awards will be published.

Quotations will be evaluated and adjudicated in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000), The Preferential Procurement Regulations,2017 and the Hessequa Municipality's Supply Chain Management Policy, for which 80 points will be allocated in respect of price and 20 points in respect of B-BBEE contribution.

The Municipality reserves the right to withdraw any invitation for closed quotations and/or to re advertise or to reject any quotation or to accept a part of it. The Municipality does not bind itself to accepting the lowest quotation.

Any Prospective Service Provider must make sure that they are registered and are valid on the Database of Hessequa Municipality and/or on the Centralised Supplier Database (CSD) and that they are in possession of a Valid Tax Clearance Certificate.

Please address any technical enquiries regarding the specifications to Mr R Heunis  
Tel: 028 713 7804 or any Supply Chain Management related enquiries to Ms Carisha Prins at  
Tel: 028 713 8082.

**A compulsory clarification meeting will be held at the following:**

<u>PLACE</u>	<u>TIME</u>	<u>DATE</u>
<b>THUSONG CENTRE VAN DEN BERG STREET RIVERSDALE 6670</b>	<b>11:00 AM</b>	<b>TUESDAY 23 JANUARY 2018</b>

**Important note: a valid original or certified B-BBEE certificate must be submitted with the documentation. (MBD 6.1 Preference Points Claim form need to be completed to claim points. NB- Only points claims will be awarded. The MBD 6.1 is available from the municipal website at [www.hessequa.gov.za](http://www.hessequa.gov.za) under the tab SCM INFO AND REPORTS or at the Supply Chain Management offices at Post Office Building, 19 Main Road, Riversdale.)**

**Specifications: Painting of the Thusong Centre building**

<b>REDECORATION SPECIFICATION</b>	
<b>SUBSTRATE TYPE:</b>	Exterior Cement Plaster and Concrete
<b>SURFACES</b>	Walls
<b>PREVIOUSLY COATED WITH</b>	Water based
<b>EXPECTED LIFE - to first maintenance</b>	5-7 years
<b>CONDITION OF SUBSTRATE:</b>	Moderate: Structural, plaster and hair line cracks, water ingress, blisters, algae, dirt, dust, chalking and peeling
<b>HEALTH AND SAFETY</b>	The contractor must adhere to all relevant requirements of the Health and Safety Act 85 of 1993.
<b>PREVIOUS EXPERIENCE</b>	The contractor must have a minimum of 6 years painting experience. The contractor must have experience in painting at least 5 buildings with a surface of at least 2500 square meters per building. Contactable references must be provided by the contractor
<b>EQUIPMENT AND MATERIAL</b>	The contractor must provide all equipment necessary to perform the tasks as set out in this document. All equipment and material used must be SABS approved
<b>CLEANING</b>	The contractor must ensure that the premises is cleaned up after the days work.
<b>DEFECTS AFTER COMPLETION OF THE TENDER</b>	Should any defects occur within a period of one year of the date of the final invoice, the contractor shall repair such damage at his own cost within 20 days from receiving such notice from the Municipality
<b>SURFACE PREPARATION</b>	
<ul style="list-style-type: none"> <li>• Remove loose and peeling paint back to a firm edge by scraping, sanding or other suitable means and feather edges.</li> <li>• Apply sodium hypochlorite solution (household bleach thinned 1 part bleach to 2 parts water) to all areas containing algae. Leave for at least 1 hour.</li> <li>• Scrub entire area with a Sugar Soap solution to remove dirt, chalked material and any other contaminants. Rinse thoroughly with fresh water and allow drying (see below).</li> <li>• Repair cracks and/or plaster defects as per 'Crack Repair/Plaster Finish' instructions below.</li> <li>• All surfaces must be clean, sound and dry before painting. The moisture content of the cement plaster surfaces must be below 8% when measured on a Doser Hygrometer BD2 scale (or equivalent) and the concrete surfaces must be below 5% when measured on a Doser Hygrometer BD4 scale.</li> </ul>	
<b>CRACK REPAIR: SEE OVERVIEW</b>	
<b>Hairline Crack Repairs (&lt;0,3mm):</b>	
<ul style="list-style-type: none"> <li>• Cracks exhibiting algae should be scrubbed with a Hypochlorite Solution. Rinse well with clean water and allow drying. Before filling the crack, apply one coat of Professional Gypsum and Plaster Primer and allow 16 hours drying at 23°C before over coating.</li> </ul>	

- Brush Professional Waterproofing Crack-Bridging Compound or a Multi-sealer thinned 10% with water over the entire hair-lined crack area.
- A second coat maybe required after a drying time of two hours in order to fill and bridge these cracks.

#### **Moderate Plaster Cracks (0,3 mm to 4mm):**

- Rake out smaller cracks using a scraper blade.
- Fill these, together with minor plaster defects, mapping and blowholes using Mendall 90 or similar.
- Smooth off whilst still wet, allow to dry. Sand smooth and remove dust. Patch prime repaired area with Professional Gypsum and Plaster Primer and allow 16 hours to dry.
- Bridge repaired areas with Professional Waterproofing and Crack-Bridging Compound applied at a WFT thickness of 650µm.

#### **Large Plaster Cracks (>4mm):**

- Rake out large plaster cracks using an angle grinder in an inverted V-shape to >5mm wide and deep. Remove dust and debris.
- Fill with Polyfilla Masonry Patching Plaster or similar, imitating the existing plaster finish as closely as possible.
- Patch prime with Professional Gypsum and Plaster Primer and allow 16 hours to dry.
- Bridge repaired areas with Professional Waterproofing and Crack-Bridging Compound applied at a WFT thickness of 650µm.

#### **Window sills, Ledges, Protruding Plaster Detail & Parapet Walls:**

- Must be sealed with Waterproofing Compound or Multiseal. Three coats must be applied at a wet film thickness of 650µm per coat to achieve the recommended dry film thickness of 1 000µm. Allow 4 hours drying at 23°C between coats.

#### **Expansion Joints:**

- Remove all old sealant and clean the sides of the joints back to a sound substrate, brick or plaster.
- Insert relevant size backing rod if the depth is greater than 10mm. Apply Sikaflex PRO-3 WF or similar by cartridge sealant gun into the void and tool firmly against the joint side to promote adhesion. Smooth off while still wet. Allow a minimum of one week to cure before painting.
- The joint sealant should be primed with a Multi-Purpose Primer (WUP 1) and must be allowed to dry for a further two hours before top coating with the specified finish.

#### **Broken/Damaged Cement Plaster & Concrete Areas:**

- Open damaged area sufficiently to allow repair material to be adequately filled in order to achieve a mechanical bond.
- Clean away dust, grease and grime from surface.
- Fill areas with Polycell Polyfilla Masonry Patching Plaster or similar, by using a putty knife or trowel. Smooth off whilst still wet. Allow to dry. Patch prime using Professional Gypsum and Plaster Primer and allow 16 hours drying at 23°C.

**NB: Texture on repaired areas must be finished off to match the existing profile.**

#### **Painting**

- After the surface has been prepared in the prescribed way 2 layers of Professional: Highly durable acrylic paint (Dulux, Plascon or similar) for exterior use -Superior Low Sheen must be applied by using a roller
- The paint must be applied strictly in accordance with the relevant Product Data Sheets.

COATING SYSTEM	PRODUCT	OVERCOATING TIME AT 23°C
<b>SPOT PRIME</b> - bare and repaired areas	Professional Plaster Primer	16 hours
<b>FIRST COAT</b>	Professional :Highly durable acrylic paint(same existing colour) for exterior use -Superior Low Sheen	2 hours
<b>SECOND COAT</b>	Professional :Highly durable acrylic paint(same Colour) for exterior use -Superior Low Sheen	2 hours

**NOTE**

All the products used for the preparation of the surface and the painting thereof must be applied strictly in accordance with the relevant Product Data Sheets.

**The contractor must specify the following information on their quotation:**

LABOUR	MATERIAL	TOTAL COST(INCL VAT)
R	R	R

**PLEASE INDICATE COMPLETION PERIOD**