

Hessequa Municipality

INVITATION TO TENDER

CLOSING DATE: 28 APRIL 2017

CLOSING TIME: 12:00 (GMT +2)

HES-CORP INF 03/1617: LEASE OF ELLENSRUST KIOSK AND PREEKSTOEL KIOSK IN STILL BAY

Tenders are hereby invited from registered service providers for the renting of Ellensrust kiosk and Preekstoel kiosk in Still Bay for a period of 5 years.

Tenders must be submitted on the original documents and remain valid for ninety (90) days after the closing date of the tender. Enquiries about the specifications of the tender may be addressed to Mr. Albert Kleynhans at telephone (028) 713 8000 or by e-mail to albert@hessequa.gov.za. Enquiries about the completion of the document can be addressed to Ms. Leanne Windvogel at telephone (028) 713 8087 or by e-mail to leanne@hessequa.gov.za.

A set of tender documents can be obtained from Ms. Leanne Windvogel whom may be contacted at telephone (028) 713 8087 or e-mail leanne@hessequa.gov.za. The tender document is also available in electronic format and may be e-mailed to interested service providers.

Tender documents are available during office hours on Monday to Thursday from 07:45 – 16:30, on Wednesday from 08:00 – 16:30 and Friday 07:45 – 15:30 at the Supply Chain Management Offices in Riversdale. The fully completed original tender document, in each individually sealed envelope, must be deposited in the **tender box on the ground floor at the Hessequa Municipality – Post Office Building, 19 Main Road, Riversdale by not later than 12:00 (GMT+2) on Friday, 28 APRIL 2017**. The envelope must be endorsed clearly on the outside with the number, title and closing date of the tender as above.

The tender box will be emptied just after 12:00 on the closing date after which all bids will be opened in public. Late bids or bids submitted by e-mail or fax will under no circumstances be accepted.

The Municipality reserves the right to withdraw any invitation for tenders and/or to re advertise or to reject any tender or to accept a part of it. The Municipality does not bind itself to accepting the lowest bid or award a contract to the bidder scoring the highest number of points.

It is expected of all prospective service providers who are not yet registered on the Municipality's Accredited Supplier Database to register without delay on the prescribed form.

Important note: a valid original tax clearance certificate, B-BBEE certificate and certified copies of directors and owners identities must be submitted with the documentation.

**J JACOBS
MUNICIPAL MANAGER**

Hessequa Munisipaliteit

UITNODIGING OM TENDER

SLUITINGSDATUM: 28 APRIL 2017

SLUITINGSTYD: 12:00 (GMT +2)

HES-CORP INF 03/1617: VERHURING VAN ELLENSRUST KIOSK EN PREEKSTOEL KIOSK IN STILBAAI

Hessequa Munisipaliteit versoek hiermee tenders vanaf geregistreerde belangstellende diensverskaffers vir die huur van Ellensrust kiosk en Preekstoel kiosk in Stilbaai vir 'n periode van vyf(5) jaar.

Tenders moet ingedien word op die oorspronklike tender dokument en die aanbod moet geldig wees vir negentig (90) dae na die sluitingsdatum van die tender. Navrae aangaande die spesifikasies kan gerig word aan Mnr. Albert Kleynhans by telefoon (028) 713 8000 of e-pos: albert@hessequa.gov.za. Navrae aangaande die voltooiing van die tender dokument kan gerig word aan Mej. Leanne Windvogel by telefoon (028) 713 8087 of e-pos: leanne@hessequa.gov.za.

Tender dokumente sal by die Voorsienings Kanaal Eenheid te Riversdal beskikbaar wees by Mej. Leanne Windvogel by (028) 713 8087 of per e-pos aan leanne@hessequa.gov.za gedurende kantoorure op Maandae tot Donderdae vanaf 07:45 tot 16:30, op Woensdae vanaf 08:00 tot 16:30, en op Vrydae vanaf 07:45 tot 15:30.

Volledig voltooide tender dokumente moet in 'n verseelde koevert in die tenderkas geplaas word op die **Grondvloer by die Munisipaliteit – Poskantoor Gebou, Hoofstraat 19, RIVERSDAL**, teen nie later nie as **12:00 (GMT +2) op Vrydag, 28 APRIL 2017**. Die koevert moet duidelik gemerk word met die nommer, titel en sluitingsdatum van die tender soos hierbo.

Die tenderkas word net ná 12:00 op die sluitingsdatum leeggemaak, waarna alle tender dokumente in die openbaar oopgemaak sal word. Laat tenders of tenders wat per e-pos of faks ingedien word, sal onder geen omstandighede aanvaar word nie.

Die Munisipaliteit behou die reg voor om enige uitnodiging om tender terug te trek, of om 'n tender net gedeeltelik te aanvaar. Die Munisipaliteit is nie gebonde tot die aanvaarding van die laagste tender of toekenning aan die tenderaar wat die meeste punte behaal het nie.

Dit sal van alle voornemende diensverskaffers wat nog nie op die Munisipaliteit se Databasis vir Geakkrediteerde Verskaffers geregistreer is nie verwag word om sonder versuim op die voorgeskrewe vorm aansoek te doen vir registrasie.

Belangrike kennisgewing: 'n Oorspronklike belasting uitklaringsertifikaat, B-BSEB sertifikaat en gesertifiseerde afskrifte van direkteure en eienaars se identiteitsdokumente moet ingesluit wees by die dokumentasie.

**J JACOBS
MUNISIPALE BESTUURDER**