

Hessequa Municipality



**MUNICIPAL SUPPLY CHAIN MANAGEMENT
INVITATION TO SUBMIT CLOSED QUOTATION
UPGRADING OF ABLUTIONS AT MIDDEL CAMP WITSAND**

RQ Nr: 53115

16 November 2016

Dear Sir/Madam

Please provide a written quotation for the supply of goods and / or services as detailed in the list attached.

The quotation must be submitted, on the official letterhead of your business, by the one of the following means for the attention of Ms C Prins

- Fax: (086) 536-3768
- Email carisha@hessequa.gov.za
- Per Hand at the Hessequa Municipality SCM offices, Post Office Building, 19 Main Road, Riversdale, 6670

Quotations must reach the Municipality by no later than 12:00 on 28 November 2016

The following conditions will apply to all quotations:

- Prices quoted must be firm, inclusive of VAT and where applicable for delivery to the address indicated below. The total amount of the quotation must also be clearly indicated;
- Please refrain from quoting on goods that are out of stock or not usually stocked by your company, or indicate on your quotation that this is the case and what the delivery period on those items will be;
- If your quotation is accepted, goods and/or services must be supplied and delivered to the below mentioned address, accompanied by your delivery note and invoice (if possible);
- Quotations must to be valid for a period of 30 days;
- The delivery period must be indicated.
- The closed quotation is subjected to the General Conditions of Contract as contained in MFMA Circular 25 of 2005 and the conditions contained in Hessequa Municipal SCM POS section 3.2.4.

If your quotation does not comply with above stated conditions, your quotation will not be considered.

If you have not received a response from the Municipality within thirty (30) days after the closing date of the quotation, please regard your quotation as unsuccessful.

Should you be interested in wanting to know to who the successful bidder was, you may consult our website at www.hessequa.gov.za where monthly reports on awards will be published.

Quotations will be evaluated and adjudicated in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000), The Preferential Procurement Regulations, 2011 and the Hessequa Municipality's Supply Chain Management Policy, for which 80 points will be allocated in respect of price and 20 points in respect of B-BBEE contribution.

It is estimated that prospective suppliers should have a CIDB contractor grading of 1 GB or higher.

The Municipality reserves the right to withdraw any invitation for closed quotations and/or to re-advertise or to reject any quotation or to accept a part of it. The Municipality does not bind itself to accepting the lowest quotation.

Any Prospective Service Provider must make sure that they are registered and are valid on the Database of Hessequa Municipality and/or on the Centralised Supplier Database (CSD) and that they are in possession of a Valid Tax Clearance Certificate.

Please address any technical enquiries regarding the specifications to Mr F Saayman Tel: 028 713 7948 or any Supply Chain Management related enquiries to Ms C Prins at Tel: 028 713 7974.

A compulsory clarification meeting will be held on 21 November 2016 at 11:00 am at Witsand Middlecamp

Important note: a valid original or certified B-BBEE certificate must be submitted with the documentation. (MBD 6.1 Preference Points Claim form need to be completed to claim points. NB- Only points claims will be awarded. The MBD 6.1 is available from the municipal website at www.hessequa.gov.za under the heading general tender information or at the Supply Chain Management offices at Post Office Building, 19 Main Road, Riversdale.)

SPECIFICATIONS FOR UPGRADING OF ABLUTIONS AT MIDDLECAMP WITSAND

KITCHEN / ABLUTION

1. SUPPLY AND INSTALL 2 X WOOD WINDOWS 1670 X 900
2. SUPPLY AND INSTALL 1 x WOOD WINDOWS 2500 X 900
3. REMOVE OF EXISTING DOOR AND REPLACE WITH BRICKWALL 900 X 2.1
4. BUILDING OF CONCRETE SLAB FOR SINKS L = 8.3 W = 600 D = 100
5. SUPPLY AND INSTALL NEW CEILING 8.3 X 6.5 NUTEC KITCHEN
6. SUPPLY AND INSTALL 1X WOOD BENCE 1.4 X 2.4
7. SUPPLY AND INSTALL 4 X 400 X 500 MIRRORS MIDDEL CAMP NO 2: ABLUTION BLOCK
8. SUPPLY AND INSTALL 2 X DOORS + 4 X HINGES+ 2 X 3 LEVER UNION LOCKS
9. SUPPLY AND BREEDING OF AN AREA WITH AN AREA OF 53 m² WITH A BREEDING SIMILAR IN COLOR AND SIZE AS THE EXISTING TILE IN THE ABLUTION BLOCK
10. SUPPLY AND INSTALL 6 X 400 X 500 MIRRORS
11. SUPPLY AND INSTALL 2 X WOOD BENCE B = 350 H = 400 L = 3M