

**Hessequa Municipality**



**MUNICIPAL SUPPLY CHAIN MANAGEMENT  
INVITATION TO SUBMIT CLOSED QUOTATION  
CONSTRUCTION OF TWO WHEELCHAIR ENTRANCES IN MÔRESTOND  
AND ALOERIDGE**

RQ Nr: 53047

09 December 2016

**Dear Sir/Madam**

Please provide a written quotation for the supply of goods and / or services as detailed in the list attached.

The quotation must be submitted, on the official letterhead of your business, by the one of the following means for the attention of Ms C Prins

- Fax: (086) 536-3768
- Email [carisha@hessequa.gov.za](mailto:carisha@hessequa.gov.za)
- Per Hand at the Hessequa Municipality SCM offices, Post Office Building, 19 Main Road, Riversdale, 6670

**Quotations must reach the Municipality by no later than 12:00 on 19 December 2016**

The following conditions will apply to all quotations:

- Prices quoted must be firm, inclusive of VAT and where applicable for delivery to the address indicated below. The total amount of the quotation must also be clearly indicated;
- Please refrain from quoting on goods that are out of stock or not usually stocked by your company, or indicate on your quotation that this is the case and what the delivery period on those items will be;
- If your quotation is accepted, goods and/or services must be supplied and delivered to the below mentioned address, accompanied by your delivery note and invoice (if possible);
- Quotations must to be valid for a period of 30 days;
- The delivery period must be indicated.

- The closed quotation is subjected to the General Conditions of Contract as contained in MFMA Circular 25 of 2005 and the conditions contained in Hessequa Municipal SCM POS section 3.2.4.

If your quotation does not comply with above stated conditions, your quotation will not be considered.

If you have not received a response from the Municipality within thirty (30) days after the closing date of the quotation, please regard your quotation as unsuccessful.

Should you be interested in wanting to know to who the successful bidder was, you may consult our website at [www.hessequa.gov.za](http://www.hessequa.gov.za) where monthly reports on awards will be published.

Quotations will be evaluated and adjudicated in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000), The Preferential Procurement Regulations, 2011 and the Hessequa Municipality's Supply Chain Management Policy, for which 80 points will be allocated in respect of price and 20 points in respect of B-BBEE contribution.

The Municipality reserves the right to withdraw any invitation for closed quotations and/or to re-advertise or to reject any quotation or to accept a part of it. The Municipality does not bind itself to accepting the lowest quotation.

Any Prospective Service Provider must make sure that they are registered and are valid on the Database of Hessequa Municipality and/or on the Centralised Supplier Database (CSD) and that they are in possession of a Valid Tax Clearance Certificate.

Please address any technical enquiries regarding the specifications to Mr W Mahno Tel: 028 713 7964 or any Supply Chain Management related enquiries to Ms C Prins at Tel: 028 713 7974.

**A compulsory clarification meeting will be held on 12 December 2016 at the following locations:**

PLACE	DATE	TIME
UITSIGLAAN 135 ALOERIDGE	12 DECEMBER 2016	10:00

**Important note: a valid original or certified B-BBEE certificate must be submitted with the documentation. (MBD 6.1 Preference Points Claim form need to be completed to claim points. NB- Only points claims will be awarded. The MBD 6.1 is available from the municipal website at [www.hessequa.gov.za](http://www.hessequa.gov.za) or at the Supply Chain Management offices at Post Office Building, 19 Main Road, Riversdale.)**

## HESSEQUA municipality

<b>DESCRIPTION OF WORKS</b>
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### **C3.1 DESCRIPTION OF WORKS**

#### **C3.1.1 Overview of the Works**

##### **C3.1.1.1 Construction of wheelchair entrances**

The project entails the construction of two wheelchair entrances. All construction work must be done according to SANS 1200 standards. Bidders need to provide us with all inclusive prices for labour and machinery (equipment).

**The project comprise of the following :**

- Excavate trench (hard rock)
- Placing of concrete
- Building of brickwalls

#### **Contractor responsibilities**

- All quantities to be verified by contractor and set out work to be done by contractor.
- Contractor must verify quantities and make allowance for any items not included in the schedule of quantities.
- The contractor must make provision for all items that is not measured.
- The contractor must ensure that all workers are fully equipped with PPPE.
- No advance payments shall be made to the contractor

#### **Plant requirements:**

- Contractor should have sufficient plant/machinery to complete works successfully
- The contractor must be in possession or hire a Jack Hammer.
- All equipment and vehicles used by the Contractor shall be roadworthy and all drivers and operators shall be in possession of valid drivers' licences

**Materials requirements**

All materials needed to complete the work shall be provided by the Municipality

ITEM NO.	PAYMENT REFERS	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
C.1.00	SABS 1200 C	<b>GENERAL</b>				
		<b>Earthworks</b>				
		Excavation	m 3	15		
		Back fill	m <sup>3</sup>	45		
C.1.2		<b>Concrete works</b>				
		Insitu concrete slabs x 2	m <sup>3</sup>	5		
C.1.3		<b>Brickwork</b>				
		Brickwork	m2	80		
		<b>Total Amount</b>				