

Hessequa Municipality



**MUNICIPAL SUPPLY CHAIN MANAGEMENT
INVITATION TO SUBMIT CLOSED QUOTATION
UPGRADING OF ENTRANCES OF OFFICES AT PREEKSTOEL, ELLENRUST EN
JONGENSFONTEIN**

RQ Nr: 52672

20 October 2016

Dear Sir/Madam

Please provide a written quotation for the supply of goods and / or services as detailed in the list attached.

The quotation must be submitted, on the official letterhead of your business, by the one of the following means for the attention of Ms C Prins

- Fax: (086) 536-3768
- Email carisha@hessequa.gov.za
- Per Hand at the Hessequa Municipality SCM offices, Post Office Building, 19 Main Road, Riversdale, 6670

Quotations must reach the Municipality by no later than 12:00 on 31 October 2016

The following conditions will apply to all quotations:

- Prices quoted must be firm, inclusive of VAT and where applicable for delivery to the address indicated below. The total amount of the quotation must also be clearly indicated;
- Please refrain from quoting on goods that are out of stock or not usually stocked by your company, or indicate on your quotation that this is the case and what the delivery period on those items will be;
- If your quotation is accepted, goods and/or services must be supplied and delivered to the below mentioned address, accompanied by your delivery note and invoice (if possible);
- Quotations must to be valid for a period of 30 days;
- The delivery period must be indicated.
- The closed quotation is subjected to the General Conditions of Contract as contained in MFMA Circular 25 of 2005 and the conditions contained in Hessequa Municipal SCM POS section 3.2.4.

If your quotation does not comply with above stated conditions, your quotation will not be considered.

If you have not received a response from the Municipality within thirty (30) days after the closing date of the quotation, please regard your quotation as unsuccessful.

Should you be interested in wanting to know to who the successful bidder was, you may consult our website at www.hessequa.gov.za where monthly reports on awards will be published.

Quotations will be evaluated and adjudicated in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000), The Preferential Procurement Regulations, 2011 and the Hessequa Municipality's Supply Chain Management Policy, for which 80 points will be allocated in respect of price and 20 points in respect of B-BBEE contribution.

It is estimated that prospective suppliers should have a CIDB contractor grading of 1 SQ or higher.

The Municipality reserves the right to withdraw any invitation for closed quotations and/or to re-advertise or to reject any quotation or to accept a part of it. The Municipality does not bind itself to accepting the lowest quotation.

Any Prospective Service Provider must make sure that they are registered and are valid on the Database of Hessequa Municipality and/or on the Centralised Supplier Database (CSD) and that they are in possession of a Valid Tax Clearance Certificate.

Please address any technical enquiries regarding the specifications to Mr F Saayman Tel: 028 713 8000 or any Supply Chain Management related enquiries to Ms C Prins at Tel: 028 713 7974.

A compulsory clarification meeting will be held on 24 October 2016 at the following locations:

PLACE	DATE	TIME
GOURITSMOND CAMP	24 OCTOBER 2016	10:00
BITOUVILLE LIBRARY GOURITSMOND	24 OCTOBER 2016	10:45
WITSAND WES CAMP	24 OCTOBER 2016	14:00

Important note: a valid original or certified B-BBEE certificate must be submitted with the documentation. (MBD 6.1 Preference Points Claim form need to be completed to claim points. NB- Only points claims will be awarded. The MBD 6.1 is available from the municipal website at www.hessequa.gov.za or at the Supply Chain Management offices at Post Office Building, 19 Main Road, Riversdale.)

TENDER SPECIFICATIONS FOR THE PROVISION AND CONSTRUCTION OF A VIBRACRETE WALL AT GOURITSMOND AND WITSAND WEST CARAVAN PARK AND AT THE BITOUVILLE LIBRARY, GOURITSMOND

The successful bidder must have at least 3 years experience in the erection of vibracrete walls and must provide at least 5 contactable references where the bidder has delivered a similar service.

WITSAND WEST CAMP

- The total distance where a vibracrete wall must be erected is 110 meters.
- The height of the vibracrete wall must be 1.8 meters.
- Six vibracrete slabs must be used between two vertical poles and the vibracrete slabs must each be 300mm in height and 1400mm in width.
- The vertical poles must be 2100mm in height and planted 300mm below the ground surface so that the height of the poles above the ground is 1800mm.
- The vertical poles must be planted into the ground by using concrete.
- Each individual pole must be sealed with a neat cement layer after the vibracrete slabs has been inserted to ensure that the slabs cannot be removed.
- The successful bidder must supply all the material, labour and equipment needed to erect the vibracrete wall.
- The successful bidder must provide a guarantee of 1 year and must repair all defects occurring as a result of poor workmanship.
- The work must be completed by the successful bidder within 3 weeks after the tender has been awarded and the bidder has been informed shall be deemed the first day of the 3 weeks.
- The Municipality may accept a bid for a total distance of less than 110 meters or above 110 meters, on its sole discretion.
- All trees and roots if applicable must be removed by the successful bidder.

Pricing schedule:

Price per 1.4 meter including 6 vibracrete slabs and two 2.1meter poles including installation costs	Total costs including all material, labour and equipment for erecting a 110 meter vibracrete wall according to the above specifications
R	R

GOURITSMOND CAMP

- The total distance where vibracrete wall must be erected is 130 meters.
- The height of the vibracrete wall must be 1.8 meters.
- Six vibracrete slabs must be used between two vertical poles and the vibracrete slabs must each be 300mm in height and 1400mm in width.
- The vertical poles must be 2100mm in height and planted 300mm below the ground surface so that the height of the poles above the ground is 1800mm.
- The vertical poles must be planted into the ground by using concrete.
- Each individual pole must be sealed with a neat cement layer after the vibracrete slabs has been inserted to ensure that the slabs cannot be removed.
- The successful bidder must supply all the material, labour and equipment needed to erect the vibracrete wall.
- The successful bidder must provide a guarantee of 1 year and must repair all defects occurring as a result of poor workmanship.
- The work must be completed by the successful bidder within 3 weeks after the tender has been awarded and the bidder has been informed shall be deemed the first day of the 3 weeks.
- The Municipality may accept a bid for a total distance of less than 130 meters or above 130 meters, on its sole discretion.
- All trees and roots if applicable must be removed by the successful bidder.

Pricing schedule :

Price per 1.4 meter including 6 vibracrete slabs and two 2.1meter poles including installation costs	Total costs including all material, labour and equipment for erecting a 130 meter vibracrete wall according to the above specifications
R	R

BITOUVILLE LIBRARY

- The total distance where a vibracrete wall must be erected is 51 meters.
- The height of the vibracrete wall must be 1.8 meters.
- Six vibracrete slabs must be used between two vertical poles and the vibracrete slabs must each be 300mm in height and 1400mm in width.
- The vertical poles must be 2100mm in height and planted 300mm below the ground surface so that the height of the poles above the ground is 1800mm.
- The vertical poles must be planted into the ground by using concrete.
- Each individual pole must be sealed with a neat cement layer after the vibracrete slabs has been inserted to ensure that the slabs cannot be removed.
- The successful bidder must supply all the material, labour and equipment needed to erect the vibracrete wall.
- The successful bidder must provide a guarantee of 1 year and must repair all defects occurring as a result of poor workmanship.
- The work must be completed by the successful bidder within 3 weeks after the tender has been awarded and the bidder has been informed shall be deemed the first day of the 3 weeks.
- The Municipality may accept a bid for a total distance of less than 51 meters or above 51 meters, on its sole discretion.
- All trees and roots if applicable must be removed by the successful bidder.

Price per 1.4 meter including 6 vibracrete slabs and two 2.1 meter poles including installation costs	Total costs including all material, labour and equipment for erecting a 51 meter vibracrete wall according to the above specifications
R	R

SITE MEETING:

PLACE	DATE	TIME
GOURITSMOND CAMP	24 OCTOBER 2016	10:00
BITOUVILLE LIBRARY GOURITSMOND	24 OCTOBER 2016	10:45
WITSAND WES CAMP	24 OCTOBER 2016	14:00