Hessequa Municipality

INVITATION TO TENDER

CLOSING DATE: 03 JUNE 2016 **CLOSING TIME: 12:00 (GMT +2)**

HES-WRS 10/1516: THE SUPPLY AND DELIVERY OF WATER TREATMENT CHEMICALS

Tenders are hereby invited from registered service providers for THE SUPPLY AND DELIVERY OF WATER TREATMENT CHEMICALS.

Tenders must be submitted on the original documents and remain valid for ninety (90) days after the closing date of the tender. Enquiries about the specifications of the tender may be addressed to Ms S Kennedy at telephone (028) 713 8000 or by e-mail to shahidak@hessequa.gov.za Enquiries about the completion of the document can be addressed to Mr H Pienaaar at telephone (028) 713 7951 or by e-mail to hpienaar@hessequa.gov.za.

A set of tender documents can be obtained at a non-refundable price of R200.00 per set from Mr Hendrik Pienaar whom may be contacted at telephone (028) 713 7951 or e-mail hpienaar@hessequa.gov.za Payments must be made by cash or bank deposit payable to the Hessequa Municipality. Bank account details are: Account Holder: Hessequa Municipality, Bank: First National Bank, Account number: 5357 1024 174, Branch: Riverdale, Branch code: 200313, reference number: **HES-WRS 10/1516**. The tender document is also available in electronic format and may be e-mailed to interested service providers.

The fully completed original tender document, in each individually sealed envelope, must be deposited in the **tender box on the ground floor at the Hessequa Municipality – Post Office Building, 19 Main Road, Riversdale by not later than 12:00 (GMT+2) on Friday, 03 JUNE 2016** The envelope must be endorsed clearly on the outside with the number, title and closing date of the tender as above.

The tender box will be emptied just after 12:00 on the closing date after which all bids will be opened in public. Late bids or bids submitted by e-mail or fax will under no circumstances be accepted.

Tenders will be evaluated and adjudicated in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000), The Preferential Procurement Regulations,2011 and the Hessequa Municipality's Supply Chain Management Policy, for which 90 points will be allocated in respect of price and 10 points in respect of B-BBEE contribution.

The Municipality reserves the right to withdraw any invitation for tenders and/or to re advertise or to reject any tender or to accept a part of it. The Municipality does not bind itself to accepting the lowest bid or award a contract to the bidder scoring the highest number of points.

It is expected of all prospective service providers who are not yet registered on the Municipality's Accredited Supplier Database to register without delay on the prescribed form.

Important note: a valid original tax clearance certificate, B-BBEE certificate and certified copies of directors and owners identities must be submitted with the documentation.

J JACOBS
MUNICIPAL MANAGER

Hessequa Munisipaliteit

UITNODIGING OM TENDER

SLUITINGSDATUM: 03 JUNIE 2016 **SLUITINGSTYD: 12:00 (GMT +2)**

HES-WRS 10/1516: DIE VERSKAFFING EN AFLEWERING VAN CHEMIKALIEE VIR WATERSUIWERING

Hessequa Munisipaliteit versoek hiermee tenders vanaf geregistreerde belangstellende diensverskaffers vir die VERSKAFFING EN AFLEWERING VAN CHEMIKALIEE VIR WATERSUIWERING.

Tenders moet ingedien word op die oorspronklike tender dokument en die aanbod moet geldig wees vir negentig (90) dae na die sluitingsdatum van die tender. Navrae aangaande die spesifikasies kan gerig word aan Ms S. Kennedy by telefoon (028) 713 8000 of e-pos: skennedy@hessequa.gov.za . Navrae aangaande die voltooing van die tender dokument kan gerig word aan Mnr Hendrik Pienaar by telefoon (028) 713 7951 of e-pos: hpienaar @hessequa.gov.za.

Tender dokumente is beskikbaar teen 'n nie-verhaalbare koste van R200.00 by Mr Hendrik Pienaar by (028) 713 8087 of per e-pos aan hpienaar@hessequa.gov.za. Betalings kan gemaak word per bank oordrag of kontant betaalbaar in die bank rekening van Hessequa Munisipaliteit waarvan die besonderhede soos volg is: Rekeninghouer: Hessequa Munisipaliteit Bank: Eerste Nasionale Bank Rekening Nommer: 53571024174 Tak: Riversdale Takkode: 200313 Verwysingsnommer: **HES-WRS 10/1516**. Tender dokumente is beskikbaar in elektroniese formaat en kan aan voornemende diensverskaffers er e-pos gestuur word.

Volledig voltooide tender dokumente moet in 'n verseëlde koevert in die tenderkas geplaas word op die **Grondvloer by die Munisipaliteit – Poskantoor Gebou, Hoofstraat 19, RIVERSDAL,** teen nie later nie as **12:00 (GMT +2) op Vrydag 03 JUNIE 2016.** Die koevert moet duidelik gemerk word met die nommer, titel en sluitingsdatum van die tender soos hierbo.

Die tenderkas word net ná 12:00 op die sluitingsdatum leeggemaak, waarna alle tender dokumente in die openbaar oopgemaak sal word. Laat tenders of tenders wat per e-pos of faks ingedien word, sal onder geen omstandighede aanvaar word nie.

Tenders sal geëvalueer en beoordeel word ingevolge die Voorkeurverkrygingsbeleid Raamwerk Wet (Wet 5 van 2000), die Voorkeurverkrygingsbeleid, 2011 en die Hessequa Munisipaliteit se Voorkeurverkrygingsbeleid waarvoor 90 punte ten opsigte van prys en 10 punte toegeken word ten opsigte van die B-BSEB bydrae.

Die Munisipaliteit behou die reg voor om enige uitnodiging om tender terug te trek, of om 'n tender net gedeeltelik te aanvaar. Die Munisipaliteit is nie gebonde tot die aanvaarding van die laagste tender of toekenning aan die tenderaar wat die meeste punte behaal het nie.

Dit sal van alle voornemende diensverskaffers wat nog nie op die Munisipaliteit se Databasis vir Geakkrediteerde Verskaffers geregistreer is nie verwag word om sonder versuim op die voorgeskrewe vorm aansoek te doen vir registrasie.

Belangrike kennisgewing: 'n Oorspronklike belasting uitklaringsertifikaat, B-BSEB sertifikaat en gesertifiseerde afskrifte van direkteure en eienaars se identiteitsdokumente moet ingesluit wees by die dokumentasie.

J JACOBS
MUNISIPALE BESTUURDER