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Hessequa Municipality

## INVITATION TO TENDER

**CLOSING DATE: 20 MAY 2016**

**CLOSING TIME: 12:00 (GMT +2)**

### **TENDER NUMBER HES-SSPO 03/1516 : GOURITSMOND : UPGRADING OF TIDAL POOL.**

Tenders are hereby invited from Contractors with a CIDB grading of 2 CE or higher for the upgrading of the tidal pool at Gouritsmond.

A set of fully completed tender documents must be submitted on the original documents and remain valid for 8 weeks after the closing date of the tender. Enquiries about the tender can be addressed to Mr Cobus Louw of Cobus Louw Professional Engineer at telephone (044) 692-0441.

A set of tender documents can be obtained at a non-refundable price of R300.00 per set from Mr Hendrik Pienaar whom may be contacted at telephone (028) 713 7951 or e-mail hpienaar@hessequa.gov.za Payments must be made by cash or bank deposit payable to the Hessequa Municipality. Bank account details are: Account Holder: Hessequa Municipality, Bank: First National Bank, Account number: 5357 1024 174, Branch: Riverdale, Branch code: 200313, reference number: HES-SSPO 03/1516 The tender document is also available in electronic format and may be e-mailed to interested service providers.

**A compulsory information meeting** which will take place at **10h00** on **Wednesday, 11 May 2016** at the **Hessequa Municipal offices at 2 Voortrekker Street Gouritsmond**. Documents will also be handed to prospective bidders who produce a receipt for the payment of the tender document at this meeting.

Prospective bidders that arrive 15 (fifteen) minutes or more after the advertised time the meeting started will not be allowed to attend the meeting or to sign the attendance register. If a prospective bidder is delayed, he/she must inform the contact person before the meeting commence and will only be allowed to attend the meeting if the chairperson of the meeting, as well as all the other bidders attending the meeting, give permission to do so.

Fully completed tender documents must be placed in a sealed envelope and placed in the **tender box on the ground floor at the Hessequa Municipality – Post Office Building, 19 Main Road, Riversdale by not later than 12:00 (GMT+2) on Friday, 20 May 2016** or be mailed to reach the **Tender Box, Hessequa Municipality, PO Box 29, Riversdale, 6670** before the specified closing date and time. The envelopes must be endorsed clearly with the number, title and closing date of the tender as above.

**Bids will be evaluated according to Method 2: Functionality, Price and Preference as prescribed by the CIDB.**

Bids will be pre-evaluated on following criteria and bids that score less than 80 out of 100 points will be considered as not responsive:

Pre-evaluation criteria and weight:

1. Relevant and similar experience carrying a weight of 25 points
2. Relevant references carrying a weight of maximum 15 points
3. Site Staff/Admin Personnel carrying a weight of 30 points
4. Relevant Plant/Equipment/Machinery available carrying a weight of 30 points

Responsive bids will then be evaluated on the 80/20 Preference Points system as prescribed by the Preferential Procurement Regulations, 2011.

Receipts will be issued on request only for tenders handed in during office hours from Mondays to Fridays. Receipts will not be issued for tenders placed in the tender box after hours or which are received by mail.

The tender box will be emptied just after 12:00 on the closing date as above, hereafter all bids will be opened in public. Late tenders or tenders submitted by e-mail or fax will under no circumstances be accepted.

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The Municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The Municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

It is expected of all Bidders who are not yet registered on the Western Cape Supplier Database to register without delay on the prescribed form. The Municipality reserves the right not to award tenders to Bidders who are not registered on the Database.

**Important note: a valid original tax clearance certificate, B-BBEE certificate and certified copies of directors and owners identities must be submitted with the documentation.**

**J JACOBS  
MUNICIPAL MANAGER**